

MISILC Executive Committee Meeting – 6:00pm

01/05/20 Meeting

Captioned by Q&A Reporting, Inc., www.qacaptions.com

Hello everyone.

We will call the meeting to order at 6:03 p.m. Tracy if you could do an official roll call.

>> Tracy:

>> Steve: I think Mindy is calling back in right now too.

>> Yvonne: Okay, I saw her with her ice pack on.

>> Steve: She was having trouble with her computer connection and she is going to try to call in with just her phone.

>> Yvonne: Okay everybody else doing okay?

>> Jamia: Yes.

>> Yvonne: Good, my camera doesn't seem to be actually, there we go.

>> They are based in Lansing aren't they Jamia?

>> Jamia: Yes, we have quite a few offices there is one in Jackson. Ann Arbor. East Lansing is the main office. There is someone down here in south field. Midland. So, they are all over.

>> Yvonne: Okay, let me get in front of my camera here a little better. I feel like I'm not looking at people. There. Home office got to love it. There, that is a little better. So that is good. Are you working out of your house right now, Jamia?

>> Jamia: Yes, I am by my home office is the south field location.

>> Yvonne: Okay cool are you still going to have time for us?

>> Jamia: Yes, I am.

>> Yvonne: That is good. Will, I heard you did fabulous running the last meeting.

>> Will: Well, you know, it was kind of funny because I was talking to Steve before and after and of course my Internet connection dropped in the middle of it all, so it was good. I appreciate you letting me gain my confidence.

>> Yvonne: Yeah, I heard it went well so all right well we have enough for a quorum so let's go ahead and kind of keep moving here until she gets back in. Obviously, I don't think we officially need to do a roll call. We know who is here. And let me check the participant list.

>> Steve: Maybe just for the CART we should have Tracy do the roll call, so we have the transcript for it.

>> That is a good point, yeah. Let's see here Tracy can you hear me?

>> Tracy:

>> I will go ahead Yvonne Fleener, present. Will go ahead and announce yourself.

>> Will Harrison president.

>> Jamia Davis present.

>> And we know that Mindy is Kulasa is on her way. She it looks like.

>> Mindy is present.

>> Great.

>> Mindy: I'm somehow in safe driving mode, however.

>> Yvonne: Okay.

>> Mindy: So, Steve, my video is stopped. Anybody know how to get out of safe driving mode on your phone.

>> Yvonne: Is it an iPhone?

>> Mindy: It's an iPhone.

>> Yvonne: Hold on.

>> Mindy: While in Zoom.

>> Yvonne: If you go to.

>> Mindy: If I can't see you, I don't want to delay you guys any more. That's fine.

>> Yvonne: I don't remember where that is, is it under do not disturb?

>> Mindy: It's okay.

>> Yvonne: All right.

>> Mindy: No problem, I don't want to hold you up anymore.

>> Yvonne: That happened on one of our Zoom calls with one of the executive directors too. They couldn't get out of their phone to do the right thing maybe it will work its way out, but you are not driving, right, you are just sitting.

>> Mindy: No, I'm sitting. I have no idea why it entered safe driving mode. I am sitting with an ice pack on the side of my face where my tooth was just extracted at 2:30 p.m.

>> Yvonne: Hang in there. I know you told us earlier you may not be able to talk much so you know just jump in if we bypass you because you don't speak up quickly enough or I will remember to ask to slow down.

>> Mindy: Okay.

>> Yvonne: It does not look like there guests on the line but are there accommodation requests from anyone present?

Okay let's go ahead and approve the agenda officially. I do want to before we, well, I need a motion on the table then I have an amendment to make. Can I get a motion to approve the agenda?

>> Will: I'll make the motion.

>> Yvonne: And a second?

>> This is Jamia Davis I second the motion.

>> Yvonne: Okay, I would just like to add as a number 7 strategic planning and then we will make number 8 public comment. And so, I guess we need to if we could have a new motion to approve the amended agenda.

>> Go ahead.

>> This is Jamia Davis approving the amended agenda.

>> And a second for that.

>> This is Will Harrison I will second that.

>> All in favor say aye.

>> Aye.

>> Any opposed?

All right so we can go ahead with our approved agenda for today. And the first item is to review and approve the January 20th business meeting agenda. Steve, I see you have that pulled up. I have a couple thoughts about this. Given that we meet so infrequently as a whole Council, I'd like us to be able to spend more of that time having some dialog and conversation and less time hearing reports. So, for instance we are just going to go ahead and for this one because we have -- we will approve the agenda then we will approve both sets of minutes together and that will save a few minutes but it's a few minutes so if you go ahead and go down a little further so for reports I asked Steve today and he said that was not a problem to submit his report with the materials in advance. So that we can read through that and then ask him any questions versus having him read his report. Steve obviously if there are some things you want to bring up during that time, you know, by all means. The same with the executive committee I'm going to ask if there are questions and highlight anything that is maybe pertinent to that agenda for that day. Same with well finance is a little different because that is our only opportunity for the whole Council to actually see the report, so I see that as still being spelled out similar to how you handled it last time Mindy.

>> Mindy: Yes, but will everyone receive the finance reports in advance of the meeting as well?

>> Yvonne: Yep, yes, they will.

>> Mindy: Okay, just confirming.

>> Yvonne: And then the SPIL monitor and report, our Bylaws which don't apply to the Council anymore those are the things still remaining to revise that are part of a nonprofit corporation, but the Bylaws say that the SILC the CIL liaison chairs the SPIL monitoring committee. We don't have a SPIL monitoring committee per se anymore. And so that item I'd like to change and switch that up a little bit. That kind of leads into our next discussion. About how we want to handle monitoring. But for now, if we could pull that out and make it its own agenda item SPIL monitoring. But it's not a report but it's a dialog as part of our standing items on our agenda. Does that make sense? Given that is the primary purpose of our Council it ought to be its own agenda item and I'd like to see us have some real discussion around that.

>> Mindy: I concur Yvonne, this is Mindy Kulasa.

>> Yvonne: Good, thank you. Any -- we are going to talk in more detail how we can actually do our job as monitoring better. But in general, any other thoughts about it being its own agenda item?

On the agenda?

Any questions or concerns about it?

>> Mindy: Who is going to lead that discussion?

Steve?

>> Yvonne: I think and again it's hard not to caveat into the next item on our agenda for this meeting, but my thought is that we have some people in charge of components of the SPIL and that those people will then discuss progress on that portion of the SPIL so it will be led by many. Depending on the topic.

>> Mindy: Okay.

>> Yvonne: Then I would also like to see I asked Steve to have a CIL present virtually or otherwise to not just to talk about their CIL but to start looking at the CILs that have a direct impact into our SPIL. So, for instance, there are the capital area CIL is the lead CIL on emergency preparedness, but we might have them come and talk about emergency preparedness. You know, best practice. What do they know, what do they do, what do I have is CILs work on that kind of stuff. Or it might be a little less closely tied to the SPIL so like diversity inclusion. We might ask the UP executive director to come in and talk about what does exclusive diversity look like in the upper peninsula versus Michigan how are they common and differences and how are we addressing those things so more a dialog about their expertise versus this is our CIL and what our CIL does. Not that we don't want to hear that too. Because I still think it's important to hear about the highlights of their CIL and what they are most passionate about but just changing that up a little bit so that everything we do starts to kind of meld into our SPIL. I really want to see us make progress on the SPIL. I'm not disappointed in anybody in particular. But I'm disappointed that the last SPIL appears to be somewhat of a wash. And that's disappointing in general, not at any one in particular or any agency in particular but I'd like to see us do better at monitoring that. And I know we have some people who give public comment who feel strongly about that and they are not wrong. And I think we can do a better job of just paying attention to what is in the SPIL. So, before we dive into that some more keep going on the agenda.

Okay reports. I don't want to take away from our ex officio members interest in attending because I do think by them being able to speak to the group that that keeps them engaged more than if they submitted a report. But we are going to ask if they can limit it to two minutes. And maybe there are things that we want to know, Steve, I'm thinking out loud, but that are more specific to us. So, do we want to know as much about all the great things that the Bureau for services to blind person that Lisa does which is amazing. All of them, all the stuff they do is amazing, or do we want to zero in and say to Annie from the department of civil rights can you talk to us about your efforts in diversity and inclusion in western Michigan or do you know what I mean? Maybe we want to give them something a little bit more narrowly focused that really talks more about our SPIL and engagement in our community. Or not. Or we just want

to say two minutes talk about whatever you want about your organization and you know let us know all the good things you are doing but any thoughts there?

>> Jamia: This is Jamia Davis. I like the idea of zeroing in because it can help us with the monitoring report.

>> Yvonne: Okay, Will it sounds like you agree on that?

>> Will: Yeah, I totally agree.

>> Yvonne: Well and for the Bureau of Services for Blind Persons BSBP, I mean they have an actual goal in our SPIL and so, you know, I'm sure what Lisa is talking about all relates to it. But if we can kind of keep them focused on how it relates to our goals and objectives, I think that is good. And for some of these like the Department of Education they may not see themselves of having anything directly and so the more we can help them see where they fit in our community, I think the more valuable it will be for them and for us. And so, Steve, I'm going to leave that up to you over time to just have conversations with them about, you know, oh, you really sparked our interest when you brought up blah can you tell us more about that next time. Just creating those relationships with them.

>> Steve: Sure.

>> Mindy: So, Steve is going to speak with Bill and Lisa and Annie and Janet and Vendella and Mark is that what I'm understanding?

>> Yvonne: Yes, and I think you could do that even with an e-mail.

>> Mindy: I have a concern with -- I'm in agreement, Yvonne, with what you are saying totally. However, these individuals have also by virtue of the agencies that they represent, they are a part of our Council. And I just don't want them to feel in any way, shape or form that their participation on the Council is not important or worthy of their time. Do you understand?

>> Yvonne: Yeah.

>> Mindy: So, to me an e-mail, if it was me doing it, I would not do it through an e-mail. We are talking here about relationship building. With the six individuals. Do you know what I'm saying?

>> Yvonne: I totally agree. Honestly, I just said e-mail because I did not -- I don't know what Steve has on it plate and if this is doable before January. My preference would absolutely be a phone call where you are building those relationships and talking to them about what has been going on and say oh, my gosh that would be really great for you to really dig into a little bit more at our Council meeting. Yeah, that would be my preference. Steve, as well, but I just didn't want to put you in a situation where you have to make phone calls that you don't have time to make.

>> Steve: Sure, I will absolutely make those phone calls and say you know we would like you to report out at our Council meeting on topics that relate to our SPIL or independent living in general from your agency in terms of opportunities for collaboration statewide. You know, we are trying to keep it to two minutes, three

minutes each. And that we can partner with your agency on. Yeah, it's got to be a phone call initially out of the gate if we are going to be making these kinds of changes. So, I'm on board with that.

>> Mindy go ahead.

>> Mindy: And two minutes, gosh.

>> Yvonne: I know that is kind of short.

>> Mindy: Yeah, again, I'm just giving you my gut reaction to this, Yvonne.

>> Yvonne: Uh-huh.

>> Mindy: If I were them and I were told you have two minutes, I don't know. Maybe we can reconsider the two-minute limit.

>> Yvonne: Like I said when I started this conversation, I was thinking out loud, so the two minutes was if they are just going to give us a report on their agency two minutes works because it's just it's not really directly related to us. But if it is going to be about their work in independent living movement or directly related to the SPIL I agree because then that time can be more conversational and beneficial for all of us. And I think.

>> Yes.

>> Yvonne: They will see it as us really valuing their time too.

>> Mindy: Exactly.

>> Yvonne: That does change the two minutes for me so maybe we say five minutes but that is with dialog like that is with our Council dialog. It's not just them talking for five minutes but obviously you're not going to say it like that, Steve. So maybe three-minute plan on about three minutes with another two minutes of questions and dialog. Does that work?

>> Yvonne: That puts us at a half hour for reports from them.

>> Mindy: That makes me feel more comfortable.

>> Yvonne: Uh-huh.

>> Mindy: In the relationship building process, yes.

>> Yvonne: Definitely, yep, that makes sense. Thank you for that. I appreciate it.

>> Mindy: You're welcome. I know we are just brainstorming here Yvonne.

>> Yvonne: Definitely, yeah. So then obviously the new business you know is the new business strategic planning discussion, I will work on pulling together a way that makes sense. But my thought if we are talking with Steve today is that there is enough to do that anyone on the Council who is interested in taking on more and what I've heard from some Council members I don't really get what I'm supposed to be doing. I don't know what my role is besides at Council meetings. So, let's let people dig in a little bit more. Show some leadership, right, it's always about leadership development. And take some ownership over some of the work that we do. So that some of that relates to the SPIL. Some of it relates to potential some operational strategic planning kind of things. It could be as simple as someone may represent or yeah represent the

SILC as at a meeting that they attend, and they report back. You know, what they are learning at the meeting. It could be leading one of the objectives they are the person kind of talking with that CIL and reporting back from the monitoring and activities perspective of like legislative day. Maybe there is a person on the Council who wants to be involved in the details of legislative day. I think there is room for everyone. I'd like to keep the group small. Because I want them to be able to have conversation and meet in between meetings without it sort of being official so that it's not you know that it's dialog happening with Steve, with the Council member, with the CIL. And then they are reporting back at our official meeting. What I thought I would do is bring that up in general with all the pieces that we already have out there. I also think as a Council you know we are -- our job is to help guide Steve and there by Tracy on kind of what are their goals and objectives that they want to accomplish. And our ability to evaluate them has to be based on things that they are doing. And so.

>> Mindy: Yes, yes.

>> Yvonne: That helps them too that we are setting that up and not evaluating at the end and saying gosh Steve I wish you would have done more things in this area when we didn't really lay that out to begin with.

State extension requests. Do we want that to remain?

And I can just briefly for the executive committee the state has the ability to get extensions on the money that they draw down from the feds. And they requested an extension and so we are in the process meaning the treasurer, Mindy, myself and Steve in working with the state to find out how much is left to be drawn down. You know, how that money will get used and so on and so forth. We don't really have a lot of answers yet. So, I'm wondering if it's premature to put under new business or do we want to leave it there?

>> Mindy: This is Mindy. I believe that it is premature to put it under new business.

>> Yvonne: Okay.

>> Mindy: Because there are more questions than answers at this point.

>> Yvonne: Right.

>> Mindy: We really do not have anything definitive and concrete that we can share with the Council. So.

>> Yvonne: If for some reason that changes between then and our meeting which is only in 15 days but if something changes, we can always add it at that time, does that work for you Steve?

>> Steve: Absolutely. We are in the beginning phase on this and for Jamia and Will, this has to do with the part B funding that comes through the SPIL that our DSE is the fiduciary for and the state had requested an extension on some funds from previous years. And we are still in an exploratory phase on the nature of those extension requests. And making some inquiries to MRS regarding the request. And their processes for drawing down part B and then pushing that out to those folks within the

SPIL that part B funding has been tied to. We are still in the exploratory phase. So as Mindy and Yvonne just said, it's probably premature to put this on our public full Council agenda at this point. Until we learn more information about it.

>> Yvonne: One of the end goals is to find some methods for us to get the financial piece along the way. So that as we are monitoring the SPIL, we are also getting the piece of the financial part from the state which we get right now at the end -- beginning and end of the year but we don't get it along the way so that is something we are working on too. To make sure we have a process in place to get regular updates on the financial piece. So.

>> Mindy: Yes, we are. And, yes, we will.

>> Yvonne: Yeah, let's see. I skipped the audit, but the audit is almost complete. The auditor is finishing up her end of it. And is prepared to present at our meeting so we will hear more -- Steve or either of you Mindy have any insights into any findings or anything that she is recommending?

>> Steve: This is Steve, I've not heard anything about any findings.

>> Yvonne: Okay.

>> Steve: I did talk with her yesterday. She is finishing up her work papers this week and will have a draft audit to us next week which I will share with Yvonne and Mindy and Jamia and Will if you want to see an advanced copy of that as well as executive committee members, I will forward it to all of you. But she is prepared to present our audit at our January 20th meeting. And that will go up for a vote for -- to accept and put on file and also a motion for them to file our 994 with the IRS.

>> Mindy: Now, it is standard practice for auditors to have an exit interview. Was that mentioned in your discussion with her, Steve?

>> Steve: It wasn't, Mindy. But I can certainly inquire tomorrow about that and see if we can get something set up prior to our January 20th meeting. To do that.

>> Mindy: I would like it like ASAP-OLA like prior. It generally happens prior to the -- and, again, I guess every CPA firm 's process is different. But generally speaking, that exit interview/discussion takes place prior to the preparation of the draft audit report.

>> Steve: I will get with her immediately tomorrow and see if we can get that set up for either this week or early next week before that draft is pushed out to myself and then to the executive committee.

>> Mindy: Yes.

>> Steve: You are absolute right Mindy because I've been involved in those before yes and you are absolutely correct about that so thank you for that reminder.

>> Mindy: You're welcome.

>> Yvonne: I agree because I would kind of like to have a heads up of anything they are going to recommend and there may be things you want to address in writing as a response to their recommendations so.

>> Mindy: Yeah, and it's an exit interview/discussion.

>> Yvonne: Yeah, that makes sense. So under, again, I'm thinking out loud, so under member education and information sharing I'm wondering if we would -- I know our meetings are long. I'm hoping that, wait, let me just finish one thought at a time. What if we had somebody talk about something, again, relevant to the SPIL and so it would be either under diversity inclusion, emergency management, personal care attend ants or systems policy work. And so, we could try to give somebody a heads up like hey Council member, we would like you to talk a little bit about blah or maybe we send out has anyone attended any meetings or webinars or anything in these areas and would you be willing to just share for a few minutes what you learned. Because I think when we get to that point and we say member education anybody want to share anything? It's not really coming across one it's at the end of the meeting. And two, people are not preparing in their heads kind of what to say. So maybe we could -- I will take that on and send out an e-mail and just say has anyone attended anything in these areas and see if we can get someone to kind of take some leadership in to saying, talking a little bit about it. The other thing we could do is for instance youth leadership is one of our things we could ask Theresa if she would be willing to talk a little bit about the work, they are doing in youth leadership.

>> Mindy: Theresa Metzmaker?

>> Yvonne: Yeah.

>> Mindy: That would be great.

>> Yvonne: Maybe that is a good opening because she will be comfortable speaking. We can also Frank could talk a little bit about the work he does in diversity and inclusion and so on and so forth so maybe we can ask Theresa to do that because it sees in the SPIL again.

>> Mindy: Yes.

>> Can talk a little about MDRC and youth leadership work. And the other -- so I will reach out to her and ask her if she is willing to do that.

Where in the agenda is the room for the CIL speaker?
Is that on the agenda?

>> Steve: It's not because when we moved to an evening format, we used to have Council education at the lunch hour, at Noon.

>> Yvonne: Right.

>> Steve: We may want to find a place in here. I would even suggest moving up the audit presentation to the beginning of the meeting, before reports.

>> Yvonne: Uh-huh.

>> Steve: We can get Carrie taken care of right away and perhaps have whoever our guest speaker going to be right after that. So we are not holding them up.

>> Yvonne: Right.

>> Steve: Drag them through the reports and other stuff just out of courtesy so Carrie first and whoever our guest speaker is going to be we talked about possibly having Sara P from SAIL in the UP be our guest speaker because she serves such a diverse population up there that feeds into the diversity and inclusion objective that we have in the SPIL and I will reach out to her tomorrow by phone. I would think right after the approvals here we stick our audits and then we put in our guest speaker and then we go down through the standard standing items on our agenda.

>> Yvonne: I like that idea Steve. And the recommendation for the motion can you put that above SPIL monitoring?

That is really referring to those three reports. Because the SPIL monitoring won't really have anything to be voted on per se.

>> Yvonne: The other thing I'm wondering if on the agenda is it possible to -- I mean I try hard to make sure we get out of time, but would it be possible to put times by things? And you do have that for some. The reports are at 5:45. What time does the meeting start?

5?

>> 5:30 it says call to order.

>> Yvonne: Okay so that makes sense 5:45, no it doesn't because of this. The audit presentation is probably half hour.

>> The Steve: Yeah.

>> Mindy: Because it also needs to involve discussion around the 990 report, not that we need to go in to the 990 in any detail, but as a matter of teachable moment for the Council, we -- I would definitely allocate half an hour to the annual audit. And 990 filing.

>> Yvonne: Okay, and then so if we do that, so the audit presentation will be at 5:45.

>> Mindy: And we will chat with Carrie about timing.

>> Yvonne: Right.

>> Mindy: Tell her we allotted 30 minutes and see if she feels that is adequate. At the local level, at our CIL here in southwest Michigan, we dedicate in our board meeting 45 minutes.

>> Yvonne: Uh-huh. I have a nice document that I'll share with you guys that I give to my board before the audit that says what board members should be looking for and questions, they should be asking the auditor. I'll share that with you guys and if Steve if you want to pass that on to everybody you can. But it might help guide discussion, help people feel more competent in asking questions and things like that.

>> Steve: Sure.

>> 6:15 how long do you think we would have Sara or whomever speak?
A half hour and 15 minutes and then questions?

>> Steve: Yes.

>> Yvonne: So, 30 minutes altogether. You have that. You are way ahead of me Steve. So 6:45 so the finance report is the one that takes the time really because the

executive committee report is really just, I mean that is kind of our executive committee kind of play into our whole Council meeting. Your staff report you are going to talk about. You are going to send in advance. So, Mindy how long to go over the financials, go ahead, Steve.

>> Steve: I'd say really ten minutes. The bulk of this, if we have these in writing and sent out in advance it's really the finance report which takes about ten minutes to get through with questions and answers. It's pretty straightforward stuff. We do not have a complex budget whatsoever. But I will defer to Mindy on if ten minutes is enough for her. Because I'm going to submit my report in writing. Yours the executive committee meeting is going to be a CART transcript that everyone can read through or if you want to confidence it down into something, Yvonne, like I do and just submit it with the board packet and just say are there any questions on it?

>> Yvonne: We have minutes.

>> Steve: Yeah, I will leave it to Mindy how much time we need but going from those reports down to the ex officio reports this allocates ten minutes. We can go 15 minutes if you would like to and just take it to 7:00.

>> Yvonne: Let's do that to give us a little bit of wiggle room because somebody may have questions for you Steve or for Mindy and that gives us a little more time. So then that takes a half hour. So now we are at 7:30 when we get to new business. And I think this is good for people to see oh, we really are going to be there the whole time. Because I know I said before to Will it's going to be a really fast meeting and it was three hours long.

>> Will: Yep.

>> Yvonne: So, I think strategic planning, so that is unfinished business. Okay, so corporate bylaws people were really in a good way, I don't mean this in a negative way if the whole Council or executive committee should be the nonprofit board of directors. I was really pleased with people's thoughtfulness around that discussion. I did not know, there definitely -- it was not the right time to try to push a vote because people were really letting that kind of sink in, but we do need to either make a recommendation that it be the full Council or that it be the executive committee. I had a thought about this while brushing my teeth today. I think that changing it from the full Council to the executive committee is maybe too much at this time. The reason being when you select your executive committee as a Council you -- now you know that you're also selecting the people to run the nonprofit. People who selected us, nor us had that information before being on the executive committee. So maybe this is something that we leave alone from a making any changes and that we go ahead and create the changes to the Bylaws, have the full Council vote on those changes. And then if we decide at the annual meeting when we reelect the executive committee or reelect an executive committee, at that time if we decide that we want to make just the executive committee the board of directors, that might be the time to do it. Maybe that is a more fairway to

do it. Or perhaps we can present it again and say we think it should be A and not B and here is the pros and cons. And see where it lands. I just don't want people to feel like they are getting pushed into something because that is not the intent. I don't really care which one it is. I think it's more efficient to have it be the executive committee but it's not -- it's not a hill to die on for me either if someone feels strongly otherwise so what are people's thoughts on that?

>> Will: It makes a lot of sense. I think when you had this last year that was not on the table. So, I think it should be clear when we hold the elections, when we hold the -- this year later on this year I think that is a good idea.

>> Jamia: I agree.

>> Mindy: Concur. This is Mindy.

>> Yvonne: Okay, Steve, thoughts?

>> Steve: Yeah, that sounds good to me. I'm all about the will of the Council. What you feel is best. Whether it's the full Council being the corporation team or the executive committee because the full Council has control either way.

>> Right.

>> Steve: Through the annual elected officers or the full Council. If you have the full Council, then it's definitely a public meeting, which is not -- it is what it is. And that is okay too.

>> Yvonne: Right.

>> Steve: Not a big whoop either way.

>> Yvonne: Okay, so let's just I think I don't see us having the Bylaws ready. I think that is a lot to take on. And at this point we've got the governing stuff in place. Maybe that is not true. Maybe the bylaws are more ready and let's see if we can get the buy law committee to look at them again and maybe we can have them ready. One thing I would like us to improve upon is the time we give our board members or Council members to review materials before meetings. Because we give them a lot of stuff. So, like if we are going to give them Bylaws, they ought to have at least four days before a meeting to digest Bylaws and call Steve with any questions or me or whatever and sending stuff out.

>> Absolutely.

>> Yvonne: Let's try to get better at that. Now I will say I sometimes give my board members information the night before because it just seems like you are so busy working and all the sudden oh, my gosh all this is due. So, I know that that can be more challenging than it seems but if we can shoot for at least four days before a Council meeting. And maybe in the open meetings act is there anything about when materials I think it's just the agenda, right?

>> Steve: Yeah, it's just the agenda. It's just the agenda but we like to have the materials to the Council members ten days before the meeting is going to happen if at all possible.

>> Yvonne: Yeah, I just know that and it's not -- this is not a criticism of you Steve but there have been some things of late Council members have gotten really late because the work was just getting completed.

>> Steve: Yes.

>> Yvonne: By us so let's work on that. So, for instance if we can't get the Bylaws in time then perhaps it becomes a review but not a vote, that kind of thing.

>> Steve: Yep.

>> Yvonne: People are feeling good about their ability to digest it and ask questions and things like that. So, I will see about reconvening the Bylaws committee and going through I think we are closer than I think we are, Steve. Because we did a lot of work on them but now, we just need to tweak it where it's not just the Council but it's just the Bylaws so maybe we are closer than I think, and we can get that done and at least have the Bylaws in place. Knowing that potentially we are going to change it to just the executive committee at the annual meeting, make a decision about changing it or keeping it the same at the annual meeting.

>> Steve: Also knowing that the Bylaws apply only to the nonprofit corporation and it's not a combined thing for the Council. Because the Council is governed by the executive order now that we have that clear direction from the AG's office, and we can take that combination language out of there.

>> Right.

>> Steve: Where we might have filled that in and just tweak that part of it too.

>> Yvonne: I think it would be pretty quick go-ahead Mindy.

>> Mindy: That relates exactly why we need to have an exit interview with Carrie.

>> Steve: Yeah.

>> Mindy: Because as I stated to her during the engagement preaudit interview, I believe in my humble opinion and experience because of this split, I want to make sure that she is reflecting what needs to be reflected in the 990 filing with respect to the nonprofit corporation.

>> Yvonne: That is a really good point, yeah.

>> Mindy: So, I really need to have some very good feeling about the 990, you know, people don't understand the 990. You don't file your 990 timely and correctly and you get audited, that is grounds for disqualification of your status as a 501C3 nonprofit organization -- corporation organization.

>> Yvonne: Yeah, yeah.

>> Mindy: So, a lot of nonprofit boards don't get it about the 990. And I know of one nonprofit board, not a board that I served on, but that a colleague of mine served on and they came very close to losing their nonprofit status because of errors and omissions in the 990 filing. So not that I'm saying that Carrie has made any of those. But I'm talking about the language in the schedules that accompany the financials that appear in the 990.

>> Yvonne: Yeah, thank you. I think that is really important. Yeah, so 8:00 corporate by-law review so that will go pretty quick because we are well it might not go quick, I guess. I guess unfinished business let's change that to corporate bylaw adoption, corporate bylaw amendments or something like that because it may end up being a vote. And then the financial policies review I think you can take off team discussion. But.

>> Mindy: Yeah.

>> Yvonne: That leaves Mindy you can talk about where things are at. You guys just completed the audit so that was kind of priority over those too so plus the audit results will play into your policy perhaps.

>> Mindy: That is correct. Because one of the sources that we will be using to develop our financial policies are the footnotes that appear in the audit report.

>> Yvonne: Yeah, that makes sense. I don't know if ten minutes though when I see, sorry Mindy I did not mean to interrupt you.

>> Mindy: No, I was done Yvonne, you are cool.

>> Yvonne: So, at yeah because if it's 8:00 and we are going to kind of review the Bylaws and potentially vote on the Bylaws, yeah, that is probably good. And member education when is this meeting supposed to end?

>> Steve: 8:30.

>> Yvonne: Oh, shoot we got to shave a little time somewhere here because I want to give Theresa 15 minutes to talk a little bit about, I think member education was meant to be loose, but I think we need to give it some guidance which is why I was going to ask Theresa to talk a little about youth development and we will keep doing that until people feel used to sharing as Council members. So, go up. Is there somewhere else that we can.

>> Steve: I just changed the strategic planning to 15 minutes.

>> Yvonne: That is good.

>> Steve: Unfinished business to 20 minutes to public comment.

>> Yvonne: How come public comment before member sharing is that right? Or should it be very last?

>> Steve: We can pull that down.

>> Yvonne: Okay.

>> Mindy: Why do we not have public comment at the beginning of the meeting?

>> Yvonne: That was our advisement from the Attorney General's office is that it can -- because you can't prevent people from -- that it's going to derail your agenda basically. So, if ten people show up to give public comment and you have a speaker coming at 6:15 you have completely derailed your agenda so putting it at the end allows for your agenda to stay on track and then to have the time you need because public comment can go as long as public comment needs to go. So, I just thought that made sense to keep our agenda on track.

>> Steve: Part of it, Mindy, was also tone. Where the Council gets to set the tone of the meeting at the beginning of the meeting. Because when you have a lot of negativity at the beginning of your meeting, there were some comments from the Attorney General about that as well that it's perhaps better at the end of the meeting because they have had a chance to digest what has been talk about at the meeting. We used to have at the start and at the end. And.

>> Mindy: Oh, no, no, no.

>> Steve: And so, when we had that, when we had it at the beginning of the meeting, when people would start just throwing bombs it could really be a tone setter for the rest of the meeting. And then instead you put it at the end of the meeting where they had the chance, the public has a chance to digest what the Council has just discussed and give feedback at the end of the meeting as opposed to bomb throwing and sub mental bomb throwing at the end of the meeting. I don't like being negative or anything like that, but.

>> Mindy: That is reality though of what has occurred in the past.

>> Steve: Yeah.

>> Mindy: I don't think you are being negative. I think you are being honest and realistic. So that's cool. I just wondered. Just a question.

>> Yvonne: No, that is fine. Yeah so, I think this works so then let's put member education or put other starting at 8:00 p.m. And then I will ask Theresa to tell her she will have about ten minutes with five minutes for questions.

>> Steve: Great.

>> Yvonne: And the ex officio reports they may not take five minutes each and may save us a little bit of time but would rather have it built in and feel like we are not getting off track on timing and I like having the times on there, that is really helpful.

>> Tracy: Hey, Steve, I think we lost SPIL monitoring.

>> Mindy: Yeah, I'm not seeing it.

>> Yvonne: It's in there. We pulled it out. Where did it go?

>> Mindy: I don't see it.

>> Steve: We did it as a standing item. Oh, geez did it get deleted somewhere.

>> Yvonne: I asked you to move it out of reports.

>> Yvonne: It should be before the reports from the rehab or from the ex officios, right there. Exos there we go I like that.

>> Mindy: Thank you Tracy.

>> Yvonne: Out of the stuff we are saying do you have any comments or suggestions or thoughts on how we are changing things?

>> Tracy: No, I think it looks good.

>> Yvonne: Now we need to find another half hour. Because SPIL monitoring, thanks a lot Tracy should kind of take a chunk of time.

>> Will: If someone is coming in to do the audit that will take 30-45 minutes should we have the guest now or at the next meeting or is that too much for one meeting.

>> Yvonne: It might be.

>> Mindy: Will, I hear you. And I agree quite frankly with Will.

>> Yvonne: How about if under SPIL monitoring, I just talk about that we would like Council members to take leadership roles and I have a list of kind of opportunities and I ask people to get back to me with anything that they are interested in and that is sort of that is it?

As we build -- because if you think about it, we are going to have a presentation because we have such little time to get to know our CILs I don't want to cut that. We don't really have much to monitor yet. And so, I think me kind of introducing it at the executive met and would like to talk about everybody having pieces of the leadership role of the SPIL that will be the piece for SPIL monitoring. Does that make sense?

>> Mindy: Yes.

>> Yvonne: Okay so then that should only take five minutes, yeah, that should work.

>> Will: One of the things I would like to discuss at some point you know we all live in different parts of the state so if we can discuss how do we really become not essentially more involved but to commit with the local CILs. I live in Redford so there is I think three CILs in this area.

>> Yvonne: Yeah.

>> Will: There is Oakland, there is Detroit, there is Ann Arbor. Is there two in Detroit or one?

>> Steve: One.

>> There is Wayne.

>> Will: Okay.

>> Steve: Wayne County, Oakland, Macomb.

>> Okay.

>> Yvonne: I agree, and I actually looked when I was doing this meeting, I put a note that says split up the CILs amongst the executive committee. And there are 14 CILs and I thought about location. I thought, well, you know we've got Mindy sort of on the west side. But then I thought, well, if we are going to do that maybe we ought to involve -- that could be an opportunity for another Council member too. So, for instance Aaron in the UP and I know I think he is on the board of sail the local CIL but if we added to his role like hey, you know can you be kind of our voice in your role there too. So, I think there are ways that we can evolve other Council members and doesn't have to be necessarily executive committee members and we can cover the whole state. Once we are through with the pandemic or at least able to go back out, you know, think visits, I don't know if that is in the budget Steve if people needed any budgetary items to go visit a CIL, but I think those are things we want to see happen when we can. So, I totally agree with you, Will. And when I put together all the opportunities, I will include

that as being like sort of a local CIL liaison as a Council member so we can start building those bridges even more. Because I know the CIL directors really love the conversations they had with us. And found that to be, you know, it was mutually beneficial so if we can keep going with that. Anything we can do to for a CIL member to feel like I get it, I know what my part is I think that is really important.

>> Will: And I think that included, you know, in the presentation from the CIL and then also the last part on the presentation, you know, I know when I first came in, I felt lost. And I talked with you and Steve about this and I think for a lot of Council members, dealing with technical terms all the time. So, all right committed and what is the purpose?

So, I think this sort of nails that down a little bit which is really good.

>> Yvonne: Go ahead.

>> Mindy: While we are on that topic, I wanted to throw out there something that we do at Disability Network of southwest Michigan with our new board members and we have board governance and best practices training.

>> Yvonne: I like that.

>> Mindy: And Joel Cooper, the CEO of Disability Network Southwest Michigan would be more than happy. And is the perfect person to facilitate a session on board governance, the role, you know, the role of being on the SILC Council, all of that. Practices, that would be about an hour-long discussion. So, I would be interested in seeing if the SILC has an appetite for a special training and development meeting, we will call it. On board governance. Because that goes directly to Will's point.

>> Yvonne: Yeah, I think that is great and related to that you helped me segue into the next item, so I don't want to lose your thought. We only meet three more times before there is a new election of officers which it could be us again or it could be someone new. So that's not a lot of time that we meet as a whole Council to do the governing of this organization. So perhaps and I think this is what you're suggesting Mindy, we could meet, it wouldn't be really to do business unless there was something pressing that had to be done, but it would be to do these more educational opportunities on the off months. So, it would be you know.

>> Mindy: We call them work sessions. See at Disability Network Southwest Michigan, the second Monday of the month is a two-hour board work session. Where you don't have voting. You don't have reporting.

>> Yvonne: Yep.

>> Mindy: And then on the fourth Monday of the month we have the actual board of directors meeting.

>> Yvonne: I like that.

>> Mindy: And this is a best practice in board governance.

>> Yvonne: Yeah, I was just trying to pull up the meeting that Tracy, here it is. So, we meet again so January 20th and then March then June then September. I guess

September is the annual meeting. So, if we did, you know, one in February on governance. And then one in April or May on a topic related to the SPIL, I don't think we can require them. But we can you know strongly encourage attendance and have those be really just opportunities for us to keep building our community as Council members and our knowledge. I think that would be terrific.

>> Mindy: Yeah, I would really like to see that happen.

>> Yvonne: Okay.

>> Will: Absolutely.

>> Yvonne: So, let's bring up -- we will bring that up at the Council meeting. I mean we can do it. It may just be the four of us who attend, who knows but hopefully we will get more.

>> Mindy: I think others will go.

>> Yvonne: I think so.

>> Mindy: I feel, you know, like, no, I feel very good about the engagement.

>> Yvonne: Yes, so nice.

>> Mindy: Of the individuals on this Council.

>> Yvonne: I agree. I just meant timing wise it's just everybody is so stretched so thin. But we will just offer them, and you know whoever can come can come. So.

>> Mindy: Yeah.

>> Yvonne: I like that so if we did one on governance and then the other if we did one in April or May or both, one of those could be hitting our maybe one we could have one could be an emergency preparedness, there are you know we could have a FEMA person come in or a what do you call that department?

Homeland Security I think handles emergency preparedness in Michigan. The Michigan Homeland Security. And have a dialog around that. You can have a couple different speakers who talk about it. Then we can do another you know we could have Claire Lutz come and talk about direct care worker wages and all that she has done some incredible systems work. That is happening right now as we speak. That is going to be really positive for the direct care workforce. So, I think that we are not short on topics is my point. We can certainly do that. And offer it. And you know, and we will see who -- I know some of it has to do with people's ability to attend but I think the people attending are the people to be looking at the next leaders of the Council. Because they are going to be the most informed and educated on the topics so.

>> Mindy: We as an executive committee have the fiduciary duty to equip our Council members with the knowledge that they need to fulfill their part, their role.

>> Yvonne: Absolutely.

>> Mindy: In -- and why we exist.

>> Yvonne: Yep.

>> Mindy: So, we have an obligation, a fiduciary obligation as an executive committee to provide these educational opportunities so that they can better understand and properly perform their role and their individual fiduciary duty.

>> Will: Steve, I was thinking, do most people rotate on-and-off around the same time or is it always different times?

The reason I ask because what if let's say hypothetically we have three people rotate off in June and then three people rotate off in January if we expand the orientation to say it's a day orientation where they will go over disability history and go over all the stuff that the SILC does, do a lot of that at the same time and also but the question is does that become an official Council meeting at that point?

If we did it like that?

Or.

>> Mindy: Well, we were all appointed to each of us was appointed a term by the Governor's office when we were appointed to serve on the Council.

>> Yvonne: And they are staggered Will, the terms are staggered.

>> Will: What if we do orientation in a way that included a lot of -- when I did orientation for the job it was a two-day orientation. So, I'm thinking if we did it a day orientation once or twice a year where people are getting all definitions at the same time.

>> Yvonne: That is a good idea, and it could be on going orientation, right? So, like this is you have been a Council member for three months, here is part two of orientation. Now that you have gotten your feet wet kind of thing. I like that.

So, the one thing I wanted to -- did everybody feel like they got heard? And we have heard everything so far?

I don't want to leave out a point if somebody felt like we didn't hear what they were saying. We are good?

>> Jamia: I was going to offer too maybe some training right before the first business meeting to get make sure everyone is up to par with everything.

>> Yvonne: Okay I like that, so we have orientation -- so new members, do we still have room on our Council for any more members?

We are not full yet, are we?

>> Mindy: I thought we were full.

>> Yvonne: I thought we could have 12.

>> Steve: We do not have any vacancies right now. We have five ex officios and 11 voting members and all seats are currently full.

>> Yvonne: Okay, so what might be helpful to have is on a sheet of paper the list and when the -- when people's terms expire. Just so.

>> Steve: We have that.

>> Yvonne: So, we are on top of that, can you share that with the executive committee?

>> Steve: I'll have Tracy send the roster out with the dates and expiration dates because in the last executive order they staggered the terms. It did not give everybody full three-year terms on purpose. We are staying the top of ones that are coming up, at the end of this coming year, the next year and in 2023, and then making sure we are staying within the six-year terms on the Federal requirement side of it as well.

>> Yvonne: Yep, good.

>> Mindy: There is a six-year term limit, Steve.

>> Steve: Maximum yes, it's a maximum of six years on the Federal side, six consecutive year under Federal regulations and the state has decided to stagger them in some one year, two year and three-year terms. So, in my and Yvonne's discussion with the ACL it's not about the persons appointment date. It's about the seat's appointment date. Each seat has a term associated with it regardless of when the person comes in and out of that seat. We have to keep track of that seat's term date. Itself. Whether you are coming in to fill another person's partially filled term and then making sure we are staying in accordance with the Federal regulations on that. Because we have a lot of eyeballs watching us right now.

>> Mindy: That is very interesting.

>> Steve: Yep.

>> Mindy: I know I've been appointed to a three-year term, but so I could serve two, three-year, I don't want to get off track. I'm just trying to digest what we are talking about.

>> Yvonne: I agree it's like.

>> Steve: We could have a two-hour conversation about it.

>> Yvonne: Because we did. Can you stop sharing your screen so I can share mine, Steve?

>> Steve: Absolutely.

>> Yvonne: Okay, so as you guys know I put together that cheat sheet of the one pager of the outcomes and goals.

>> Mindy: For the SPIL, yeah.

Yvonne: So, then I added to that. Show all windows. Hold on here. There it is. So, I created this. It's very small. I will make it bigger. Hold on.

>> Mindy: All I'm seeing still is Steve's draft Council meeting agenda.

>> Yvonne: Does anybody else see what I put up?

>> Steve: I do.

>> Mindy: I'm sorry you guys it's because I can't see it on my phone. I'm looking on my computer screen. So, I'm sorry. My bad.

>> Yvonne: Can you see it now or no?

>> Mindy: No, remember I'm in safe driving mode and I can only hear you guys so my bad, my bad.

>> Yvonne: I will send it out so what I did is I kind of took it to the next layer which was looking at the objectives so before we kind of focused on the goals and then I also identified if there was a CIL that has been identified already in our SPIL. And so, the goal on the side for the ones in here are all the same. Which is people with disabilities participate in all aspects of society through inclusive and accessible communities and then the objectives are the ones that you have seen systems change, advocacy, people with disabilities are actually engaged in promoting and advancing disability rights through advocacy and leadership. And then under that one there are three points of data that -- three ways we are measuring success for that goal. One is that there is an increase in the number of people with disabilities who participate in the CIL network legislative day. One of the -- when we talked to the CIL directors I forget which one, but somebody mentioned they may ask the Council and I think we could offer help because Sarah Grivetti is not there right now who did a lot of the leadership on legislative day.

>> Mindy: Yes.

>> Yvonne: She is gone, and they have not replaced her yet is there a role we can play a small piece of that to help them but also to engage in our SPIL more? For that goal?

That may be something somebody on our Council wants to be engaged in increase the number of CIL youth advocacy and leadership programs is another goal or measurement. And then the last measurement is that there is a youth leadership summit planned and held.

I have a goal that I'd like to see us plan one down state and in the UP.

>> Yes.

>> Yvonne: We have money that is set aside for that youth leadership forum and so that was in the last bill.

>> Mindy: Is that the \$5,000 allocation in the budget you're talking about?

>> Yvonne: I think it's like 30 grand isn't it Steve that PNA is holding on?

>> Steve: Yes.

>> Yvonne: PNA has a pot of money for the youth leadership summit that is for earmarked for us that is \$30,000 for this activity.

>> Mindy: Outside of our SILC budget because our SILC budget allocation for use is \$5,000.

>> Yvonne: Yeah.

>> Mindy: I didn't know there was another pot of money out there.

>> Yvonne: Yeah, I remember that coming up, when we talked to John heart who is the director of the disability connections in Jackson the CIL. And he mentioned that, and Steve was like oh, yeah, that money is just sitting there. And so, I don't know why it's there. Why they have it. I don't know the history of it. But it is the money to be used for this activity. So that's good news and probably something we should dig into a little bit more.

So, the designated the CIL designated John heart from the Jackson CIL as the contact for that. And then we also have I know Jamia when we've had discussions you have been real interested in the youth leadership.

>> Jamia: Uh-huh.

>> Yvonne: We have Theresa who is running programs in youth leadership, so I think we have really nice connections to make progress on this one.

>> Mindy: Yeah, and again, not to be talking about my CIL again, but we have a fantastic advocacy academy.

>> Yvonne: That is cool, yeah, that is really cool.

>> Mindy: The lady that runs that would be an outstanding addition to whatever team you're going to put together.

>> Yvonne: Okay, and is that online or in person?

>> Mindy: Well, it has been in person in past years. But it looked different this year with COVID.

>> Yvonne: Okay.

>> Mindy: But they actually went student leaders in Disability Network Southwest Michigan actually went and testified and got state funding.

>> Yvonne: That is cool.

>> Mindy: So, I mean, they have done some like really, really cool things.

>> Yvonne: I think I remember hearing about that when we talked with Joel there.

>> Mindy: Yep, yep.

>> Yvonne: Because I remember being excited about that. So, then the, yeah, the more the merrier. It does not look like Steve, correct me if I'm wrong but in looking at the SPIL even though there were sort of charged CILs for each of these goals none of them got extra money to do that, right?

They were just given money based on the formula.

>> Steve: That's correct. There is no extra money. They stepped up to champion those particular objectives, voluntarily, yes.

>> Yvonne: Okay so the next one is Personal Care Attendants Advocacy: People with disabilities have access to a strong network of quality Personal Care Attendants to assist them in gaining and retaining as much independence as they choose. Disability Network Wayne County, Lori Hill Sanders is the champion of that one, her CIL.

And the measurements are an increase in PCA wages. An increase in the number of state agencies and partners that collaborate with Independent living Network on PCA issues. And a decrease in the number of vacant PCA positions statewide.

I know this one is, you know, near and dear to me personally just from the work that I do. But it's also I work on the committee that Clare Lutz, the group she formed called Impart Alliance, which that is their main purpose, is education and wages of direct care workers. And this is one I would like to stay involved in. But I know we have other interests in it, too. And hopefully we can connect those dots and have our people

because I know when I'm at Impart Alliance there is not -- the CMH is there, but there is not -- which is a different flavor than a CIL. And I really think having CIL representation there could be really valuable. So, I'd like to see some of that engagement.

>> Will: You know, in my line of work, as a social worker with adult disabilities, I run into this issue every single day and it's just, you know, I just had someone today say hey my son is moving. You know, I need help with respite and just have a conversation about the fact that it's not only is it there are not a lot of people out there, but I don't think the people see the need or actually the need is not what I'm looking for a crisis because it's a dire crisis.

>> Yvonne: It is.

>> Will: To get respite hours or CLS hours and it's sad. It's just, yeah, it's devastating.

>> Yvonne: And now people with disabilities are competing with seniors because we are the oldest by a decade Michigan is the aging faster than any other state by ten years. Then you have seniors who also need assistance and so then there is even more competition for workers. You know, my hope is that because of COVID and you guys may not know this, but direct care workers got a \$2 an hour raise.

>> Mindy: Yes.

>> Yvonne: That just got extended into the end of February. And so, my hope is that, that acknowledgment that they are essential workers it's going to be hard to pull that back and knock people back down to minimum wage after giving them a \$2 an hour increase during COVID so I'm hoping this is you know that turning point.

>> Will: I will tell you and I look at the group homes I work with and I have one home where the staff it's internal because they just people are going to leave and that is a part of life and I see people who work two or three jobs and it's just it's so it's very tough.

>> Yvonne: It is. It's something and you know I think that for us year one because if you think about it at our January meeting, we will already be one quarter into year one of the SPIL and we really don't have much to show for that. I know Steve you have been working on the data collection piece so that is really important. And so, you know I think we want to be really realistic about what do we want to accomplish in year one. And I think part of that is engagement with other systems groups. But all right moving on to the next one is emergency preparedness. Jump back here. And emergency preparedness and this is Mark Pierce with Disability Network capital area. And it's the people with disabilities and communities are prepared for emergency situations. And the measurements would be the increase the number of people with disability whose have registered smart 911 profiles. Increase number of state county emergency plans that include plans for people with disabilities. And an increase the number of CIL people with disabilities who complete a personal emergency plan. So, the goal for that one is very action oriented. They are not as -- they are pretty easy to measure. And I think we can see a lot of progress in that one.

So, the last one, which is the big kind of kahuna, is Diversity and Inclusion: All people with disabilities, including people in unserved or underserved populations, are welcomed, respected and actively included in Independent Living activities to reduce social isolation.

The measurements are so it says to increase outreach to unserved and underserved populations, three CILs will pilot diversity and inclusion best practices, approaches to facilitate engagement of people with disabilities in existing Independent Living practices and activities, modify existing practices and activities to be more meaningful to the populations and create new practices and activities. So, the measurements are the "Best Practices" are generated, shared and distributed. The number of CILs participated in DD Council, and I don't know what COP stands for.

>> Communities of practice.

>> And then the last one is the CILs participating in IL philosophy and cultural competency trainings. So, the charge of this was just CIL pilot projects. There was not an actual champion CIL designated. I know that when we met with all the CIL directors and we would say which of the SPIL activities are you interested in this one came up a lot. So, I know it's really important to people. And then there is this other little piece in the SPIL that talks about the outreach and awareness campaign which is something that the SILC is responsible for. And to work with CILs on but that we are kind of in charge of it and that is another area for leadership within our Council. And so, it just says independent living and led by SILC will be designed in partnership with the CIL network statewide outreach methods will include development of accessible informational educational materials about the independent living and CIL service awareness disseminated across multiple accessible platforms including social media websites and in key partner locations where target populations receive services as well. Wow that is a sentence. The campaign will include the development of outreach social media presence development of community presentation, materials talking points partnering with disability community related agencies and groups in target areas and evaluation of outreach efforts. The SILC will dedicate SPIL resources for third-party resources to ensure the successful launch and execution of the outreach campaign. The CIL diversity and inclusion pilots' outcomes will share with the IL network and statewide partners so this kind of sinks in with this fourth goal.

And then there are some resources attached to that and so 40,000 in our SPIL was designated to be part of this outreach effort. And then as you already mentioned the 5,000 was for the youth leadership Mindy that you mentioned and then there is \$10,000 to conduct consumer satisfaction and stakeholder surveys. So, when I look at areas for people to be engaged as Council members I'm going to focus on the goals of the SPIL and there is another goal which is focused on that is run by DCPD which is the blind person and independent living. I don't want to lose sight of that. I just ran out of time to put that in there but that is yet another goal so between the goals the outreach plan, the

stakeholder surveys which to me is ongoing input I'd like to see us engaged in community input way sooner than we did before we wrote the last SPIL. So that we are constantly getting that input from different resources.

>> Mindy: Yes.

>> Yvonne: And materials and there is a couple people on the Council who they can do that from home by and large but that is something they are sort of charged with is constantly kind of looking for what is out there, what is going on, are there you know legislative platforms, are there things going on in the statewide disability community, are there projects going on in specific areas that we want to be aware of so that when it becomes time to either amend this SPIL or write the new one, we have been gathering that information the whole time. Rather than being kind of behind the eight ball on gathering that. So, I think between all of those areas there is work for everybody and hopefully something that somebody feels passionate about being engaged in. If two people e-mail me and they are both interested in the same thing I still think there is enough ways to slice it and dice it to give people ownership over pieces of things. But that's I just kind of wanted to go through that with you guys I think as the executive committee we really need to know what this is and what we are looking for. So, Steve, can you give us a quick update on the data piece of this of collection?

And I know that is something you have been working on.

>> Mindy: Hang on, Yvonne.

>> Yes.

>> Mindy: Will you share that document with the executive committee once you finish up that last piece?

>> Yvonne: I am going to e-mail it to you right now.

>> Mindy: But does it include -- you said it did not include the.

>> Yvonne: The other goal, yes, I will add that goal and I will send it to you.

>> Mindy: Okay, thank you very much.

>> Yvonne: Yes.

>> Mindy: One other comment. This whole outreach working with the CILs.

>> Yvonne: Uh-huh.

>> Mindy: Steve, do you know where they stand in replacing Sarah Grivetti? Because that person is going to have to be a key player in order to execute and make this happen.

>> Steve: Mindy, I do not know where they stand with replacing Sarah Grivetti right now. As I talked to Yvonne earlier today, due to COVID in my house, I missed the November and December CIL directors' meetings so.

>> Mindy: I will find out from Joel Cooper.

>> Steve: Great.

>> Mindy: Because, you know, that one totally hinges upon the CIL executive leadership.

>> Yvonne: Definitely.

>> Mindy: I will check with Joel Cooper on where that stands you guys.

>> Yvonne: Okay.

>> Steve: As far as.

>> Yvonne: One other quick question Steve since you brought it up have you been to a meeting and have you been able to stay for the whole meeting?

Has that changed or have you not been to one yet since we had those talks?

>> Steve: My last meeting with them they were going to open it up for me to stay for the whole thing. And I've not had one yet where it's been that way due to my own issues.

>> Yvonne: Okay.

>> Steve: The communications I'm getting from Diane are very positive so I'm very pleased with that.

>> Yvonne: Cool, all right, so tell us about data.

>> Steve: Data collection right now I'm working on the final evaluation piece of the last SPIL. I'm still working with the net CIL users' group on creating statewide protocol, data collection standards for those items that can be pulled out of the net CIL system for our new SPIL. There hasn't been a lot of activity on the new SPIL other than what I've been doing in the past two months is working on the PPR704 report with the DSE and then also our SPIL amendment you know we are two months into the new SPIL. I don't anticipate having really much data on the new SPIL for our January 20th meeting. But I have a net CIL user group meeting this coming Friday. And then a week from this Friday a CIL director's meeting so we are starting to gear up into the next SPIL not a lot of data is going to be available for the January 20th meeting, but I do anticipate some data being available at the following SILC meeting.

>> Yvonne: Great, what I'd like to do in between our Council meetings is I'll be helping to put together some -- once we've identified people on the Council who want to kind of be part of the different SPIL goals, we will have some subgroups meet and have some dialog around monitoring the -- unofficially, they won't be official meetings. But they will be just a way to kind of keep us on task and making sure that people are making progress.

>> Mindy: Are you talking like ad hoc type stuff?

>> Yvonne yes so for the couple of people who are interested in personal care attendants we may have a call with Lori Hill sanders in Detroit and say let's have a discussion, what can we do, that kind of stuff.

>> Mindy: Yeah.

>> Yvonne: I'm excited about that. And I'm really hopeful that the SPIL is going to look -- be what do I want to say?

Monitored differently but that we will see some results from it. It's still not -- it's not and I shared this you know out loud with the CIL directors too but it's not an earth-shattering

goal of a SPIL. Right, we are not moving earth in this SPIL. But if we work well together, build those relationships, accomplish what we set out to do in the SPIL then we can think bigger in the next one. So, I'm okay with that. I'm okay that we can get really successful and get good at this. Before we move on to the -- another SPIL so look at that wait who is that doggie.

>> Oh.

>> Steve: That is Cleo.

>> Man, I'm missing the dogs, darn it.

>> Yvonne: Oh, my gosh she is huge already.

>> Jamia: Yes, wow.

>> Yvonne: That is crazy.

>> Steve: Five months old and 85 pounds and she has a year and a half to grow.

>> Mindy: OMG Steve.

>> Will: What kind is she, Steve?

>> Steve: She is a Great Dane and English Mastiff.

>> Wow.

>> Big dog.

>> Steve: She will probably be about 200 bounds when she is done growing.

>> Yvonne: Before I got distracted by your cute doggies Will were you about to say something?

>> Will: I was going to ask two questions. One, are the CILs held accountable to the SPIL in any way?

And two, how so there is a certain amount of money for every goal and objective. Who I guess a lack of better terms to start out how does that work?

>> Steve: Yeah, so I can tell you that when the CILs get their state grants from MRS, they have to tie each of their work plan objectives back to the SPIL. And they can have work plan objectives that are outside of the SPIL or in addition to it. But they have to tie back their objectives to the SPIL specifically and then MRS is the monitoring entity for all of the part B funds that come through the SPIL plus the state funds that are part of their state grant contract and they monitor those to make sure that those are eligible expenditures under Federal regulations. So, the DSE is the responsible entity for granting the contracts and then monitoring those contracts in accordance with Federal regulations. So.

>> Yvonne: So if we found that nothing was getting done on one of our SPIL objectives, which in the past I think and I've only been on the Council for a year, so when I say the past it's a very short past so from my long experience of one year you know we just didn't have enough -- it was always we lacked the information in order to know what was happening and so I this I the better we can get at that piece the better we can communicate to the DSE hey we are not seeing any progress and just building those relationships. I really want our CILs to know this is a partnership. Because we

are not an authority organization, we don't have authority to make a CIL do anything. You know so our I don't know what is our I guess our stick so to speak is relationship building and partnerships. And that's not our job.

>> Mindy: It's called exerting influence.

>> Yvonne: Yes exactly. And you know and the CILs I mean it -- I didn't in all of our calls never once did I experience a lack of energy, enthusiasm, passion. You know it's about having the resources, the time, you know, the partnerships and so the more we can do to support that the better. So.

>> Steve: Go ahead, Will.

>> Will: Thank you for your leadership. I can already see how this ship is turning and.

>> Yvonne: Thank you.

>> Will: Tonight is the first time in a long time I actually got excited.

>> Yvonne: Good.

>> Will.

>> Yvonne: That makes me happy.

>> Will: The PowerPoint is so helpful to make me feel like all right, it's good to have those acceptance.

>> Yvonne: It's really dense.

>> Will: The smart goals.

>> Yvonne: Right and Steve said to me today I would be really good to know who the charge CILs are and who is champion things. He said it's in the SPIL. All right I'll go read the SPIL.

>> Will: I think I told this to you, or Steve I don't know what it's going to look like for you, but I have a master's in social worker and it's hard to understand so.

>> Jamia: It's a lot.

>> Yvonne: It's so much and it's not just you. Trust me. Steve, what were you going to say?

>> Steve: If I can tell you several iterations before the SPIL, we are in now Michigan SPIL used to be 200 and some pages long. And RSA said knock it off. We want it to be less than 60 pages. And so now with the format they came up with what I'm sharing on my screen is the goals, the objectives, what data we are collecting, the data collection method and then the organization's primary responsible for data collection. So, we have accountability through the entire SPIL. We have identified there are lead CILs and identified who those CILs are for those objectives, where we are going to get the data from and so this is our roadmap that we have collectively agreed to in this SPIL. And so, this is holding all of us accountable and the entities that are going to provide that information and then I'm your ferret for getting the information and pulling it into reports and making sure that that information is shared in a timely way. With you and with the public.

>> Mindy: Okay so it's exerting influence because we have shared accountability.

>> Yvonne: I like that, shared, yep shared agreement, shared accountability. I like those words.

One of the things that I said I would, okay, my watch just said to me you are the wind beneath my wings. I'm not sure why it said that. So weird I'm happy to hear that. I'm glad to know my watch has got my back. There are only with the five four, 12345, I have to count myself with us five there are only six other Council members so I'm going to hold myself accountable and what I will do before our January 20th meeting, I will touch base with each of them via phone and just sort of say this is the direction as an executive committee we want to go. And kind of get them on the same page. And just hear their thoughts before our meeting. And I will share anything with you that I get out of those calls that is relevant or of interest. But might as well give them kind of a heads up before we get to the meeting because I want them coming in the meeting to feel excited too Will so I will do that. That is only six phone calls, that is less phone calls than you have to make to the ex-o's so we have assignments and did not do the best job of taking notes and Jamia as the secretary in the future I think what I will have you do is track action items and just run a list and then reiterate those back to us. But the ones I got was that Mindy you're going to talk to Joel about potentially doing a training in February on governance.

>> Mindy: Yes.

Yvonne: And you are going to see if he has any heads up on what is going on with Sarah Grivetti's position.

>> Mindy: Absolutely. I will speak with him this week on both of those items.

>> Yvonne: And seems like there was one more but I don't remember now. And then Steve you're going to talk about getting Sara from the UP to come in. You are going to talk to our ex officio members talk to the auditor about an exit interview. I was going to talk to Theresa about youth development. But Jamia do you want to do that since you have an interest in that anyway?

Or do you not have time because of your new job.

>> Jamia: I can squeeze it in and get with Theresa because I was thinking about linking the personal care assistants with the youth because you know there is a lot of them that want to become nurses. I know I've met people and youth that want to become nurses. But the problem is the nursing schools have waiting lists so a lot of them are trying to get in school and in the meantime, they can be doing some of that work. So, I thought about a possible collaboration there.

>> Yvonne: Neat, love that. That would be great. And because you have an interest in the youth development and in personal care which is our Wayne County person, are you in Wayne County or Oakland.

>> Oakland.

>> Yvonne: You are closer than us and if you don't mind calling Theresa and talking would she be willing to give a ten-minute presentation with five minutes for questions and you know it's about youth development, the work they are doing, we want to tie it into kind of our SPIL and where that is headed, I think that would be terrific.

>> Jamia: Okay.

>> Yvonne: I think it's a good opportunity for you to get to know Theresa a little bit too.

>> Jamia: This is for the January 20th meeting.

>> Yvonne yes. Do you have her contact info?

If not, Steve can send it to you.

>> Jamia: Sounds good.

>> Mindy: Hold on I heard you say something. Didn't we just decide earlier based on Will's suggestion to only have one guest at this meeting being the auditor?

>> Yvonne: I think we got it all in the agenda though, right?

We cut something else back.

>> Will: With the SPIL monitoring.

>> Yvonne: It's so short because we don't have SPIL monitoring.

>> Mindy: Okay I'm sorry I'm out of it.

>> Yvonne: Plus, it's not in front of you so it's harder for you to follow but no I think we are able to fit it all in. I think those are the only -- any action items that I missed that you guys can think of?

And then oh, I know I was going to get the Bylaws committee back together. Get that together. And have them take another crack at the Bylaws so we can prepare those for the meeting with the goal of anything being out but a minimum of four days out if something just is planning wise can't get out before then. But Steve you will do the finishing evaluation piece for the last year's SPIL.

>> Steve: Yes.

>> Yvonne: That is, it for now and I really love the new website. I think it's very functional. And thank you for taking time to make those changes to it. So.

>> Jamia: What about the sorry I was going to ask about the did we decide about the trainings like the listing and you know where we going to do that too as well?

>> Yvonne: Yeah, we did not officially decide Mindy is going to check and see if Joel could do one in February on governance but that is as far as we got. So maybe at our next executive committee meeting I may with your guys' permission and availability even we have executive committee meetings scheduled already. But we may have to add a couple here and there along this year just to keep things moving. But I'll try to make sure are they really necessary, is this really a meeting, is it needed or can we just you know send an e-mail. But we may have to meet more just to keep things moving forward so.

>> Steve: Our standing Council meetings and committee meetings are just that we can flex those, and we can add to those if we need to on an ongoing basis based on things that happen and come up and you know and as needed basis.

>> Yvonne: Okay, well with that it's 7:49 and.

>> Tracy: Can I get a motion to approve the Council meeting agenda?

>> Will: I will move this is Will.

>> And a second.

>> Jamia: This is Jamia to second the motion.

>> All in favor say aye.

>> Aye.

>> Any opposed?

All right motion carries, and we approved the Council agenda as amended.

>> Will: You can send an e-mail and really for the personal care attendant stuff.

>> Cool.

>> Will: That affects everyone I work with.

>> Yvonne: Absolutely you got out of the meeting without an assignment and that is not intentional.

>> Will: I have five kids.

>> Yvonne: That is right definitely if that is the one you are interested in; we will call that done and I will make sure that you get engaged on that one so that's cool.

Because I think a lot of interest will be around diversity and inclusion and so if we have got you and Theresa doing youth leadership and of course how that ties into personal care is amazing I love that idea, you and I are working on personal care stuff and there is emergency preparedness which I think is fascinating all the things around that especially now in our times of COVID then the diversity and inclusion, the outreach plan, we have plenty to do for people so that's cool. I'm excited.

>> Mindy: I just have one comment, Yvonne, before you adjourn the meeting, I would just like to complement every member of the executive committee what we have done tonight is the finest example you could ask for of what the purpose and mission is of an executive leadership committee. So, kudos.

>> Yvonne: Yeah.

>> Mindy: To all of you.

>> Yvonne: Pat yourself.

>> Mindy: I know, I am -- you know me. I don't say things that I don't mean from the bottom of my heart. And I am -- what you are doing, what we did tonight is best practices and executive committee leadership.

>> Will: Absolutely, well you did that last finance meeting, that last where you read those minutes or when you did that, I have never been through that in my entire life, so I tell you what you did an awesome job with that.

>> Jamia: I agree.

DISCLAIMER: This is NOT a certified or verbatim transcript, but rather represents only the context of the class or meeting, subject to the inherent limitations of realtime captioning. The primary focus of realtime captioning is general communication access and as such this document is not suitable, acceptable, nor is it intended for use in any type of legal proceeding.

>> Mindy: I got a lot of positive feedback on that. Thank you, you guys. That is what I love.

>> Yvonne: You can tell for sure. All right well with that being said, we will officially adjourn. I guess I think I have to have a motion to adjourn actually. Can we move to adjourn?

>> Steve: I don't see anyone on here for public comment, so I don't think we need to read the public comment today.

>> Yvonne: Correct.

>> Mindy: With that being said this is Mindy, I move that we adjourn this executive committee meeting at 7:53 p.m.

>> Yvonne: And a second.

>> Will: And I second.

>> All if favor say aye.

>> Aye.

>> Any opposed?

Meeting adjourned. Good job guys. All right I'll talk to you via e-mail before our meeting but I will see you guys on the 20th.

>> All right.

>> Good-bye.

>> Take care good-bye everybody.

>> Good-bye.

[Meeting concludes]