

SILC COUNCIL QUARTERLY BUSINESS MEETING MINUTES
October 28, 2020
Zoom Meeting

SILC Voting Members Present: Frank Animikwam, Allen Beauchamp, Jamia Davis, Stephanie Deible, Theodore Dorsette III, Yvonne Fleener, Charles Harrison Jr, Melinda Kulasa, Jan Lampman, Theresa Metzmaker, Mark Pierce.

SILC Voting Members Absent:

SILC Ex-Officio Members Present: Lisa Kisiel (BSBP), Bill Addison (MRS), Annie Urasky (MDCR), Janet Timbs (MDOE), Vendella Collins (DD Council).

SILC Staff: Steve Locke, Tracy Brown.

Guests Present: Joe Harcz, Aaron Andres.

SILC BUSINESS MEETING

Y. Fleener called the meeting to order, 5:30 pm. Y. Fleener welcomed Council members, Ex-Officios and guests, introductions were made. A quorum was present.

AGENDA

The October 28, 2020 Quarterly Business Agenda was reviewed.

Motion by J. Lampman, seconded by F. Animikwam to approve the October 28, 2020 Agenda as presented. Motion passed unanimously.

The September 26, 2020 Draft SILC Council Business Meeting Minutes were reviewed.

Motion by J. Davis, seconded by M. Kulasa to accept and place on file the September 26, 2020 Draft SILC Council Business Meeting minutes as presented. Motion passed unanimously.

Staff Report ~ Steve Locke

- Our fiscal year ended on September 30th. Staff will be working with ALG Group to conduct our FY2020 Audit and prepare our 990 Form.
- SILC website redesign for ADA and 508 Compliance ~ three request for proposals were received. Steve evaluated and summarized the proposals and recommended issuing a purchase order to Courtland Consulting. The website will be under construction beginning 10/29/2020 and will be re-launched on 11/15/2020.
- The SILC Executive Committee based on Yvonne's recommendation, spent the last few weeks meeting with each CIL Director in Michigan. The purpose of these

meetings was relationship building. So that we can become primary partners and deepen the relationship that SILC and the CIL directors have with each other.

- FY2021-2023 SPIL status ~ SILC received a conditional approval. Technical and language revisions are needed. MRS is working on completing revisions to Section 4 and SILC has completed the revisions to Section 5. Once all of the revisions are complete the Council will meet to approve Yvonne Fleener, SILC Chair to sign the document. The SPIL must be submitted to ACL by December 30, 2020.

Executive Committee Report ~ Yvonne Fleener

- The Executive Committee met on 10/6/2020 to discuss SPIL revisions, the draft procedures and reviewed the September financials.

Financial Report ~ Mindy Kulasa

- The September 2020 Preliminary Statement of Financial Position, Year to Date Budget and check register were reviewed.
- I will be auditing the check register and the bank reconciliations on a monthly basis as part of my duties as your treasurer in fulfilling the fiduciary duty of financial oversight.

SPIL Monitoring Report ~ Mark Pierce

- The Draft Executive Summary Report was created based on the aggregate outcomes over the past four years of the SPIL. We are expecting more data from MRS and BSBP.
- Next steps include engaging in an evaluation process.
- The final report will be discussed at the next SILC Council Quarterly Business Meeting.

Motion by M. Kulasa, seconded by J. Lampman to accept and place on file the Staff Report, Executive Committee Report & Minutes and September 30th Preliminary Finance Report as presented. Motion passed unanimously.

Michigan Rehabilitation Services (MRS) ~ Bill Addison

- MRS staff is working remotely, plans to return to the office are underway. Governor Whitmer
- MRS staff have looked at the SPIL revisions for the document and have addressed all of them. MRS has talked with Paula McElwee about the response and she agrees we are on track. Most of the revisions are minor adjustments and heading adjustments.

- Director Jeff D’Onofrio has left LEO and Susan Corbin is currently the Acting Director.

Bureau of Services for Blind Persons (BSBP) ~ Lisa Kisiel

- BSBP is working with Disability Network Capital Area on a survey process that will be used for closed cases, looking at the last three years.
- BSBP is providing 13 closed circuit TVs also known as video magnifiers across the state to help increase access to individuals. 2 in Grand Rapids, 4 in the flint area, 1 in Marquette, 1 in Traverse City and 5 in Detroit.
- BSBP training center has over 21 virtual service offerings right now that we are providing statewide for both adults and employment transition students.
- The IL Part B data in FY2020, BSBP served 70 individuals in independent living part B. And BSBP provided a myriad of services with information and referral to independent living skills. There were 31 new consumers this year and 39 consumers that we brought over. And BSBP were able to close about 57 of those folks successfully.

Michigan Department of Civil Rights (MDCR) ~ Annie Urasky

- I work with the Division on Deaf, Deaf Blind and Hard of Hearing under the Department of Civil Rights.
- This is the ADA 30th Anniversary and we are hosting different events with different state agencies having conversations about different issues and topics related to the ADA. www.michigan.gov/ada30
- MDCR hosted a virtual Q&A with our Executive Director, Michigan's Attorney General and the Secretary of State related to voting rights. It's available on Michigan's ADA website, the Michigan Department of Civil Rights page and YouTube account.
- MDCR also posted a brief FAQ resource. It's a two-page PDF related to voting resources.
- My office is also partnering with the Attorney General's Office and the Secretary of State providing voting education and a lot of it has been in ASL. Visit: www.michigan.gov/sos

Michigan Department of Education (MDOE) ~ Janet Timbs

- I work in the Office of Special Education Performance Reporting Unit. Specifically, with monitoring and technical assistance to the field.
- We continue to develop guidance to the field during these odd times right now. And hybrid learning going on. The Federal Government has been very clear that

there are no waivers to IDEA. Tools must continue to provide an appropriate public education to students with disabilities.

- MDOE is developing a new five-year State Performance Plan. Some of the directives from the Federal Government are having us reset targets for graduation rates and dropout rates. Two of the indicators that are associated with secondary transition are including language that is more aligned with WIOA. they are including language around Pre-ETS services and competitive integrated employment as part of that secondary outcomes measurement that we have to report on.
- Our office has been working very closely with Michigan Rehabilitation Services and BSBP. We have a state initiative called Michigan Inner Agency Transition Team. Our goals are to align transition services across the state to avoid duplication of services and common understanding of transition and improve student outcomes. We are in the process of developing a state model for secondary transition planning that begins in school and high school. We have representation from MDOE, MRS, BSBP, Workforce Development, Health and Human Services, MDELIO, Career and Tech Ed, Michigan Alliance for Families, Children's Special Healthcare, MTSA, DD Council, Arc of Michigan, Disability Rights Coalition and STEP.

Michigan Developmental Disabilities Council (MDDC) ~ Vendella Collins

- We have a weekly webinar every Thursday from 11:00am to 12:30pm to talk about how COVID is impacting people with IDD. We have speakers and give out information to individuals.
- One of the most recent things that we are working with the COVID management team on is testing for individuals and AFC homes.
- The Council now has radio ads out about encouraging people with disabilities to vote. We recently co-hosted a couple of webinars with other advocacy groups in the Detroit area and in southwest Michigan so that we would again encouraging people with disabilities to vote.
- MDDC is working with the Adult and Aging Services Administration with direct care workers. And particularly with the increasing wages that individuals who are caregivers absolutely need and then also working with that group on making sure that the department prioritizes direct care workers and the distribution of PPE because they weren't prioritized in this last episode of this pandemic.
- MDDC has two community of practice projects. The first Community of Practice is about supporting families through the use of the chartering the life course tools that are available for families to talk about and work on a trajectory for a good life for folks with disabilities. And the second Community of Practice is the

culture and linguistic competency and working with Georgetown University on helping to support people of all cultures to have pleasant experiences as they navigate human service organizations.

IL Network Update ~ Mark Pierce

- The CIL directors continue to meet biweekly.
- FY2021 CIL state funding will see an increase of \$3.5 million.
- Most CIL services and programs are being offered virtually.
- The CIL directors were impressed with the SILC Executive Committee during the one hour meet and greet meetings held earlier this month.

The SILC Council would like to have a thank you letter written to the House and Senate Appropriations and to the Governor's Office on behalf of the Council to thank them for the increase and talk a little bit about SILC and the importance of these dollars and how they will be used.

Motion by J. Lampman, 2nd by Jamia Davis to give Steve Locke and Mindy Kulasa permission on behalf of the Council to send a thank you note to House and Senate Appropriations and to the Governor's Office. Motion passed unanimously.

NEW BUSINESS

None.

OLD BUSINESS

Operational Policies and Procedures

1. MiSILC Governing Policy

- This governance document will act as the operational document for the Council.

Motion by M. Kulasa, 2nd by F. Animikwam to approve the MiSILC Governing Policy effective immediately. Motion passed unanimously.

2. MiSILC Procedures

- Need to change language to gender neutral and replace "bylaws" with "MiSILC Governing Policy."

Motion by J. Davis, 2nd by M. Kulasa to approve the revised MiSILC Procedures effective immediately. Motion passed unanimously.

3. Proposed Corporate Bylaws Change

- The bylaws need to be re-written.
- There are 3 different scenarios. One, would be the SILC Executive Committee to serve as board members on the Corporation Board. Second, would be to have all 11 SILC Council members serve as board members on the Corporation Board. Third, a hybrid to include community members and Council members.
- This topic will be added to the next SILC Council Quarterly Business Meeting for further discussion.

Financial Policies Discussion

- We are at the point of being ready to start meeting as an advisory group to establish our financial policies and procedures.
- So far those who have agreed to be involved in this process are Steve, Tracy, Bill Addison, Theresa Metzmaker and Yvonne and Mindy. We will use our accountant Brad Jacokes in an advisory capacity.
- Meeting dates for this advisory group will be on Monday or Wednesday during the workday.

Public Comment was given by three individuals. <https://www.misilc.org/s/102820-SILC-Council-Meeting-CART-Transcript.docx>

OTHER:

ADJOURNMENT *SILC Business Meeting adjourned at 8:34 p.m.*