SPIL COMMITTEE TELECONFERENCE MEETING

Date: October 30, 2019

Time: 4:02 pm – 5:25 pm

Members Present: Aaron Andres, Yvonne Fleener, Joe Harcz, Alex Darr, Mark Pierce.

SILC Council Members: Patricia Sterling, Theresa Metzmaker

Staff: Steve Locke, Tracy Brown

Members of the Public: Eleanor Canter, Luke Zelley, Alex Gossage

Absent:

Recommended Full Council Discussion Topics:

AGENDA ITEMS

1. Meeting Called to Order.
2. Roll call was taken. Quorum was present.
3. Public Comment
* Public comment was received by 2 individuals.
1. Approval of Agenda
* Additional items added: SPIL Committee Chair, SILC and CIL Writing Team Selection, Update on the monitoring of the SPIL and the Technical Amendments.

***Motion by Mark Pierce, 2nd by Aaron Andres to approve the agenda as amended. Motion carried. (Roll call vote: Yes ~ Aaron Andres, Mark Pierce, Yvonne Fleener Abstain ~ Joe Harcz)***

1. SPIL Committee Chair ~ Mark Pierce
* Mark is stepping down as chair due to extenuating circumstances. He is recommended Yvonne Fleener become chair. Mark will remain on the committee. I believe that Yvonne is a good person to actually chair it and I would turn my chair position over and remain on committee.
* Yvonne Fleener will be the chair of this committee on a temporary basis.
* The Committee Chair position will be discussed and voted on at the November 22, 2019 SILC Council Business Meeting.
1. Approval of October 18, 2019 Draft Meeting Minutes.
* Minutes will not be approved until a discussion/decision is made regarding the inclusion of public comment at the November 22, 2019 SILC Council Business Meeting.
* According to Robert’s Rule of Order, only decisions made need to be part of the minutes. The Open Meetings Act does not require public comment to be written verbatim in the minutes.

 ***Motion by Joe Harcz, to add the public comments in full to the October 18, 2019 draft minutes. There was no second for this motion.***

1. SILC and CIL Writing Team Selection
* We have three SILC members who expressed interest in being on the writing team and that was Mairead Warner, Patricia Sterling and Yvonne Fleener.
* We have two volunteers from The CIL Network of Luke Zelley and Alex Gossage to be part of the writing team.
* Alex Gossage is the Executive Director at the Ann Arbor Center for Independent Living. He has been involved with the CIL since about 2004 in various roles and capacities over that time. He is a person with a disability. He has spina bifida and has dealt with a variety of different barriers in his daily life related to his disability, he would be happy to be a part of this team and be able to help move us forward into a positive direction with the SPIL into the future. He knows there have been a lot of changes with SILC and that there is a desire for a lot of changes with the next SPIL and he would be happy to be a contributor for that.
* Luke Zelley, Executive Director at The Disability Network in Flint. He identifies as a person with a disability.

***Motion by Aaron Andres, 2nd by Mark Pierce to approve Luke Zelley being an official member of the SPIL Writing Team. (Roll call vote: Yes ~ Aaron Andres, Yvonne Fleener, Mark Pierce. No ~ Joe Harcz)***

***Motion by Mark Pierce, 2nd by Aaron Andres to approve Alex Gossage being an official member of the SPIL Writing Team. (Roll call vote: Yes ~ Aaron Andres, Yvonne Fleener, Mark Pierce. Abstain ~ Joe Harcz)***

***Motion by Aaron Andres, 2nd by Mark Pierce to approve Yvonne Fleener being an official member of the SPIL Writing Team. (Roll call vote: Yes ~ Aaron Andres, Yvonne Fleener, Mark Pierce. Abstain ~ Joe Harcz)***

***Motion by Joe Harcz, 2nd by Aaron Andres to approve Mairead Warner being an official member of the SPIL Writing Team. (Roll call vote: Yes ~ Aaron Andres, Yvonne Fleener, Mark Pierce, Joe Harcz)***

 ***Motion by Joe Harcz, 2nd by Aaron Andres to approve Patricia Sterling being an official member of the SPIL Writing Team. (Roll call vote: Yes ~ Aaron Andres, Yvonne Fleener, Mark Pierce, Joe Harcz)***

1. Consumer Representative to Writing Team Update ~ Steve Locke
* When we originally sent the consumer application out not all the CILs received it, so we have sent that out again to all the directors for distribution to their all of their consumers.
* The deadline to get an application to the SILC office is November 15th. Once applications are received, they will be forwarded to the SPIL committee for review and for selection of consumer representation on the SPIL Writing Team.
* Applications will be reviewed/discussed, and selections will be made at the December 5, 2019 SPIL Committee meeting.
1. Michigan Needs Assessment Survey Update ~ Steve Locke
* We modelled it after the California needs assessment survey recommended in the Guidebook for SILC Chairpersons, Members, and Administrators. We modified the language in it and uploaded a draft to SurveyMonkey. The draft instrument was pushed out to the Council members and ex-officio members for their comments, suggestions, modifications, changes, it was also put out to the CIL Directors for the same process in case we missed questions that would be important to the SPIL writing process or important for the CIL Network to know. Responses are coming back from some CIL Directors. Steve would like any suggestions in by Monday at 8 am. The survey will be distributed statewide.
1. Virtual Town Halls and Town Hall Locations ~ Steve Locke
* A virtual town hall would be very similar to what we are doing now with zoom meetings where we send out invitations to all of our partners and ask for them to distribute that meeting information to all the folks that they work with and hold the town hall virtually by computer statewide. These meetings are being scheduled for the end of November.
* We are also looking to schedule five in‑person town halls around the state. Steven has reached out to five CIL Directors in various parts of the state Traverse City, Muskegon, Oakland Macomb, Detroit, and Marquette to see if they would be willing to host or direct us to an accessible location in their area, help promote the public town hall on the SPIL development, help get people to the site, and set up phone access for call in to those.
1. FY2017-2019 SPIL Monitoring Report ~ Steve Locke
* The monitoring report we will be finished with year-end data by tomorrow. Steve is working with Kirstie and Roger Jones from Southwest Michigan. They have been able to pull data out of NetCIL that previously was not available, particularly the barrier modules, we have numbers in there and a few other areas we have more narrative that further explains areas where we had previously no data, so once that report is complete I will get that out to the full Council, ex-officios and we will schedule a meeting to go over that line by line.
1. Consumer Satisfaction Surveys ~ Steve Locke
* Steve is working with Kirstie of consolidating all the CIL consumer satisfaction data for the past year into one database so that we can use that information going forward.
1. Public Comment
* Public comment was received by 2 individuals.

Meeting adjourned.

Next meeting will be Thursday, December 5, 2019 from 4:00pm – 7:00pm