EXECUTIVE COMMITTEE TELECONFERENCE MEETING

Date: November 8, 2019

Time: 10:00 am – 10:40 am

Members Present: Aaron Andres, Yvonne Fleener, Mairead Warner

SILC Council Members: Patricia Sterling, Theresa Metzmaker

Staff: Steve Locke, Tracy Brown

Members of the Public: Joe Harcz

Absent: Alex Darr

Recommended Full Council Discussion Topics:

AGENDA ITEMS

1. Meeting Called to Order.
2. Roll call was taken. Quorum was present.
3. Approval of Agenda
* Additional items added: Update on SPIL Public Hearings

***Motion by Yyonne Fleener, 2nd by Mairead Warner to approve the agenda as amended. Motion carried. (Roll call vote: Yes ~ Aaron Andres, Mairead Warner, Yvonne Fleener)***

1. Public Comment
* Public comment was received by 2 individuals.
1. Establish November 22nd Business Meeting Agenda
* Draft agenda was reviewed.
* Added 8/28/19 Finance Committee Tabled Minutes under Finance Committee Report and Minutes and Committee Membership under New Business.
* It would be nice to hear from a CIL Director at each business meeting. Steve will reach out to the CIL Network for our November 22, 2019 Business Meeting.

***Motion by Yyonne Fleener, 2nd by Mairead Warner to approve the agenda as amended. Motion carried. (Roll call vote: Yes ~ Aaron Andres, Mairead Warner, Yvonne Fleener)***

1. Bylaws Work Group
* At the September Council meeting the Executive Committee was empowered to do the bylaw reviews and revisions for approval by the full council. Steve e‑mailed the Executive Committee a copy of SILC's current bylaws, bylaws from the West Virginia SILC and Kansas SILC (both whom have non‑profit structures). Our current bylaws are written to have the corporation as a separate entity versus the council and we need to merge the two to show committees of the council.
* We've learned that the non‑profit structure is really to act as an employee of record for SILC staff, and that the council is under the Open Meetings Act and Freedom of Information Act.
* We will be establishing meeting dates for these revisions.
1. Executive Order Revision Update
* Steve has been in touch with Oralya Garza at the Appointments Office. On Friday Steve received the following e‑mail. “Appointments to SILC have been put on hold because of complaints raised to the Constituent Services Office. We are looking into a few things and our compliance officer will possibly be contacting you in the near future. They are also going to be looking to address the issues with Federal compliance and to determine who will officially authorize the revised Executive Order. Let me know if you don't hear from Karina by mid-week next week which is this week.”

Steve’s response on Friday, “is there any clarifying information you can share with me regarding the nature of the concerns raised with the constituent services office. I would like to keep our council informed and I would also like to assist in addressing any issues if appropriate.” Oralya responded, “I do not have any information to be shared with the council as a whole at this time. Constituent issues are confidential in nature and give the sensitivity of the issues that were raised I think it may be best to let our legal team update you and provide you with information they feel is relevant to the situation. Karina will want you to answer questions regarding processes, and procedures on the council, and you might also be reached out to for information in regards from Suzy Cicchiarelli from our office for council history if needed.”

* Steve had an e‑mail request from Corrina Styles, Acting Director of the Office of Independent Living Programs at the Administration for Community Living. Steve is trying to set up a conference call with Karina and Regina Blye, who is our project officer, Steve and Aaron. We're just trying to pin down dates that work for all four of us in mid-December. Corrina's e‑mail stated this. “Good morning, Steve I wonder if you have time in the next few weeks to meet with me and Regina to discuss the Michigan SPIL, the development process, I'm having a difficult time understanding why the SPIL process includes advocates on the writing team. Based on conversations at the APRIL Conference that this methodology resulted in the alienation of most CILs in Michigan contributing towards a decline in collaboration and partnership between the SILC and CILs. If you can send us a few days and times that work for you I'd love to talk this out a bit.”

So, we're going to have a conversation, and letting them know to date, consumers have not been put on the writing team yet, we are waiting for applications to come in, but we do have a spot for consumers on the SPIL committee which monitors the SPIL. I wanted you to be aware ACL is making those inquiries and Aaron and I will be talking with Corrina and Regina on the information they received at the APRIL Conference.

1. Update on SPIL Public Hearings
* Steve sent out e‑mails to all of the CIL Directors regarding the scheduling of public hearings for the first, second and possibly third week of December and has gotten positive responses from several of them, including Detroit, Oakland, Macomb, Traverse City, Flint, and Muskegon. So far, we have one in‑person public hearing on the SPIL scheduled for December 9th in Detroit, from 11:00am to 1:00pm. It will be at the CIL in Detroit and available by Zoom meeting through a computer and by phone, for participation. We will also have CART services available.
* On December 10th we will hold our SPIL Virtual Public Hearing by Zoom meeting. This will be statewide from 11:00am to 1:00pm. These notices were sent out to the CIL Directors and partners asking them to rally consumers to participate in these events. And we'll get a list of consumer advocacy groups also to push this out. It's been posted on our Website, and also our Facebook page, but we're going to be very proactive, Tracy and I will be, about getting these notices distributed to as for and wide as we can across the state to our disability partners and advocacy groups.
* Steve spoke with Luke Zelley, Director at The Disability Network in Flint, and in December they have a community holiday party where they partner with the University of Michigan and in the past, they've had just over 400 people attend. We are looking into doing the one in Flint in conjunction with this community party.
* Steve is also working with Kelly Winn at the Oakland Macomb CIL and the Muskegon CIL in Muskegon. We're going to go with a room in the library there that's accessible. And still working out logistics for Traverse City and also UPSAIL, which is in Marquette, in the U.P.
* Also, the Needs Assessment Survey is being finalized today. It sent that out to all of the CIL Directors for feedback. We hope to get the last of those suggestions incorporated into the survey, and then send the final draft out to the full council and to the CIL Directors.
1. Public Comment
* Public comment was received by 1 individual.

Meeting adjourned.