SPIL Writing Team Meeting

Date: May 12, 2020

Time: 2:00 pm – 3:57 pm

SILC Council Members Present: Aaron Andres, Mairead Warner

CIL Members: Mark Pierce, Luke Zelley, Alex Gossage, Diane Fleener

DSE: Rodney Craig

Staff: Steve Locke, Tracy Brown

Absent: Bill Addison, Lisa Kisiel, Yvonne Fleener

Review Goals and Objectives ~ The writing team read through and edited Objective 1.1 through 2.1.

* Objective 1.1 Systems Change Advocacy. People with disabilities are actively engaged in promoting and advancing disability rights through advocacy and leadership initiatives.

Measurable indicators: Increase in # of CIL facilitated virtual consumer meetings with elected officials, increase in # of legislators/policy makers/elected officials who increase their knowledge on disability issues, decrease in the # of 14c waivers and Michigan Youth Leadership Summit is planned and held.

Geographic Scope: Statewide

Target Year 3: 5% increase over baselines established in years 1-2

Targets Years 1-2: Establish baseline for # of facilitated CILs virtual meetings with elected officials; established baseline for # of elected officials who increase their knowledge on disability issues; establish baseline for # of 14c waivers in the state

Resources Needed: CILs, consumers, technology, SILC resource plan of up to $5,000 to support the Michigan Youth Leadership Summit

Funding Sources: Part B, Part C, state funds, SILC resource plan

* Objective 1.2 Personal Care Attendants Advocacy: Individuals with disabilities have access to a strong network of quality Personal Care Attendants to assist them in gaining and retaining as much independence as they choose.

Lead Organization(s): CILs, SILC

Time Frame: 10/01/2020 – 09/30/2023

Measurable Indicators: Increase in PCA wages, increase in the # state agencies/partners that collaborate with IL Network on PCA issues, Decrease in # of vacant PCA positions statewide

Geographic Scope: Statewide

Target Year 3: 20% increase in PCA wages; 5% increase in IL network partners; 10% decrease in vacant PCA positions

Targets Years 1-2: Establish baselines for PCA wages, # of IL network partners, and # of vacant PCA positions

Resources Needed: CIL staff, SILC staff, Council members, consumers

Funding Sources: Part B, Part C, state funds

* Objective 1.3 Emergency Preparedness: Consumers and communities are preparing for emergency situations.

Lead Organization(s): CILs, SILC

Time Frame: 10/01/2020 – 09/30/2023

Measurable Indicators: Increase # of consumers who have registered Smart 911 profiles

Increase # of state/county emergency plans that include plans for people with disabilities

Increase # of CIL consumers who complete a personal emergency plan

Geographic Scope: Statewide

Target Year 3:25% increase in Smart 911 Profiles created

100% of state plans include people with disabilities

100% of CILs are reporting personal emergency plans created

Targets Years 1-2: Establish Smart 911 profile baseline

Establish Personal Emergency Plan baseline

Establish baseline of state/county emergency plans that include plans for people with disabilities

Resources Needed:

Lead CIL

Data from Smart 911 (Rave) and state/county emergency plans

Funding Sources: Part B, Part C, state funds

* Objective 1.4 Diversity and Inclusion: All people with disabilities - including people in unserved or underserved populations are welcomed respected and actively included in community activities to reduce social isolation.

Lead Organization(s): CILs. SILC, Development Disabilities Council

Time Frame: 10/01/2020 – 09/30/2023

Measurable Indicators: Increased % of intentionally targeted CIL unserved & underserved population pilots developed inclusive of (e.g. geography, race, veterans, LGBTQ, etc.) CILs increase services to underserved populations through the development and launching of diversity and inclusion PILOTS. ~ The team will come back to this one for editing.

Increase in CIL’s trained in Diversity & Inclusion, IL Philosophy & Cultural and Linguistic Competency

# of CILs participating in DD CoP

Increase in knowledge, skills, attitudes and organizational practices based on individual and organizational assessment processes.

CILs participating in IL Philosophy through DNA

CILs participating in Cultural Competency Trainings through DNA

Geographic Scope: Statewide

Target Year 3: 100% of CILs participate in D&I, IL Philosophy and Cultural Competency pilots/trainings.

SILC Survey instrument developed, and baseline established for people with disabilities

Targets Years 1-2: 3 CIL D&I Pilots created and launched and 5 CILs trained each year

Resources Needed: DDC, Disability Network Academy

3 Targeted CIL Champion(s) Staffing and Commitment

$10,000 each for up to 3 CILs for pilot support

Funding Sources: SILC resource plan of up to $10,000 per CIL for up to 3 CILs for PILOT projects; Part B, Part C, state funds

Increase in people with disabilities expressing inclusion “welcomed, respected & actively included” (through SILC Customer Satisfaction & Community Needs Assessment)

Survey Instrument Created

Baseline Established

* Objective 1.5 Bureau of Services for Blind People IL Services: People who are blind increase their independence through BSBP’s provision of Part B IL services. The Michigan Bureau of Services for Blind Persons will facilitate the provision of Independent Living Part B services to individuals who are blind or visually impaired and who may also have additional disabilities that would inhibit their capacity to maintain their independence and ability to live as independently as possible without the need for transition of their living situation to a more restrictive environment.

Lead Organization(s): BSBP

Time Frame: 10/01/2020 – 09/30/2023

Measurable Indicators:

The individuals served who are able to maintain the least restrictive environment will be considered a successful closure and will be measured and reported to the SILC by the Bureau. Increase in # of consumers who complete their IL goals.

Capture and report the #’s of consumers who complete their IL goals designed to enhance the ability to live in the least restrictive environment possible.

Geographic Scope: Statewide

Target Year 3:

Targets Years 1-2:

Resources Needed: Subchapter B Independent Living Service Grant (ILSG) via the SPIL

Activities: Assessment of an individual’s Independent Living needs, determination of specific goals provision of skills of blindness training specifically related to limiting transitional living to a less restrictive environment.

* Objective 2.1 Michigan SILC will demonstrate operational effectiveness and capability to develop, monitor, and evaluate the SPIL through compliance with all federal indicators and assurances.

Lead Organization(s): SILC

Time Frame: 10/01/2020 – 09/30/2023

Measurable Indicators:

SILC maintains all written policies and procedures required by federal SILC indicators and maintains SILC training plans for the Council.

SILC ensures timeliness of the appointment process.

SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) and monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2).

Geographic Scope: Statewide

Target Year 3: SILC demonstrates compliance with federal assurances and indicators; Results of statewide survey and outreach campaign reported

Targets Years 1-2: SILC demonstrates compliance with federal assurances and indicators; Creation and distribution of statewide survey; launching of statewide outreach campaign

Resources Needed: SILC resource plan includes $10,000 for statewide consumer/stakeholder survey; SILC resource plan includes $40,000 for statewide outreach campaign

Funding Sources: SILC resource plan

* Section 1.4 Evaluation

Methods and processes the SILC will use to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.

All Michigan CIL’s use the NetCIL database system for collecting and reporting CIL services and community activities and to produce their annual PPR reports. The CIL databases are electronically merged on a weekly basis and stored on statewide database server maintained by SILC. Identifiable and protected consumer information is stripped from CIL databases before they are merged on to the statewide database server. The merged databases allow for the extraction of state level CIL PPR data, consumer service data, and community activities data. The merged CIL data on the statewide database is used by the SILC Monitoring Committee to monitor and report progress on SPIL related goals and objectives.

The SILC’s SPIL Monitoring Committee will meet on quarterly basis to review the SPIL monitoring report, as compiled monthly by SILC staff, to evaluate the effectiveness of action steps and progress toward SPIL objectives and outcomes based on each objective’s measurable indicators. The SILC will review SPIL implementation through a written SPIL report during SILC public business meeting submitted by the SPIL Monitoring Committee to the SILC. CIL directors are kept informed of SPIL progress through the CIL director liaison who is an appointed member of the SILC. CIL directors are regularly invited to all SILC public meetings and offered opportunities to present to the SILC. The public is kept informed of SPIL progress by posting SPIL monitoring reports on SILC’s website and through reporting at SILC public meetings.

As the SPIL is implemented, a close partnership with the CIL network will allow for interactions regarding the implementation process, data collection, and opportunities to review SPIL progress. As progress is monitored, SILC will collaboratively evaluate objectives that are not meeting benchmarks, explore reasons for lack of progress and discuss with the CIL Network whether a SPIL amendment is required.

In the second year of the SPIL, SILC, in collaboration with the CIL Network, will design and conduct an independent survey using a third party to gather input to evaluate satisfaction of stakeholders and individuals with significant disabilities who have participated in the Independent Living services and/or CIL services. Results will be compiled and evaluated by SILC before the end of the second year of the SPIL. Survey results will be taken into consideration when assessing the need for SPIL amendments. In addition, each CIL is contractually obligated to provide their consumer satisfaction data to SILC at minimum annually. At least one SPIL monitoring report will include a compiled report of consumer satisfaction allowing for a comparison with the SILC statewide satisfaction survey results.

* Steve will input the information provided today into the timeline table.
* The financial table may need to be updated once SILC has had their budget negotiations with MRS and BSBP and a FY2020-2021 budget is agreed upon.
* The FY2020 CIL Funding table is complete.
* The Table 2.1A is complete. Table 2.1A: Independent living services

(Provided using Part B, provided using other funds, Entity that provides specify CIL, DSE, or the other entity)

* Section 4 Designated State Entity was written by Michigan Rehabilitation Services.
* The writing team will meet by zoom on May 20, 2020.