# SILC Finance Committee Meeting

Zoom Meeting

06/17/20 1200

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>> Steve: It's 8 after 12:00 with four members on the committee we don't have a quorum necessarily.

So, what do you want to do?

You know, we did go over the budget during the Council meeting.

And in this revision, we are back to about equal levels of what our current year's budget is.

The proposed budget that has been negotiated with BSBP and MRS.

And has gotten their concurrence with.

We did make some reductions from our original budget.

But our total budget for next fiscal year is $350,239.

Some of the changes that we made will go through these by each tab.

>> Aaron: It has not changed since we saw it in ‑‑ at the last finance committee meeting, right?

>> Steve: Correct.

Well when we negotiated it, we have not had a finance committee since the negotiation.

But I did go over it during our meeting on Saturday.

>> Aaron: Right.

>> Steve: So, yeah, what we negotiated is what is presented here.

So, during the negotiations if I click to the salaries tab, we have frozen wages at current year levels.

Based on the state budget crisis that is going on.

Fringes were adjusted accordingly to those levels based on tax rates.

Our occupancy went up, is going to go up $20.

Based on our lease with Disability Network capital area.

Travel is pretty much the same as this year.

We do expect probably not to hit that total budget amount because we are doing a lot of things remotely and through Zoom meeting.

So, we won't have that much in travel expenses.

But just in case things change, it's a fluid situation.

You never know when we will be able to reopen and meet in person.

So, on the expense side I like to go with the higher number, so you don't get caught looking.

Supplies is about the same.

Postage and shipping we probably won't hit that level being that we have given Council members iPads to use so we no longer print board Council packets and mail those out.

Contractual, we do have to contractual items in the other tab.

I don't know if MRS is going to require us to put it into this tab, but those contracts would be for our auditing services and also our accounting services.

Equipment, we have zero budgeted as we do not plan on purchasing any equipment in the next fiscal year.

Transportation same thing.

Under other is where we made the biggest changes which was under SPIL support.

I believe we originally had 110,000 here.

But that actually should have been 85,000.

And then through the negotiation process we reduced that by another 30,000.

We had proposed to fund the CIL diversity and inclusion objective in the new SPIL for up to three CILs, $10,000 per CIL to conduct diversity and inclusion outreach pilots.

Because, again, of the state budget crisis BSBP and MRS were a little bit leery about funding things that were not statutorily required to be carried out by SILC and the CIL network is in agreement with not funding that out of SILC's resource plan.

However, they do intend to still carry out that objective without the funding.

And I'm making adjustments to the SPIL to reflect that based on the budget negotiation and also based on the SPIL writing team's meeting yesterday to review the public comments that we received last Friday.

Very minor tweaks to the SPIL.

There was nothing in the public comments that were substantial to cause an adjustment to the SPIL.

So, we are just going to put a few clarifying items in there.

We will qualify the objectives and state where they came from.

Several of the objectives were developed directly from public comment.

So, we are going to make sure we include that information in the SPIL to submit to ACL.

So, it's very clear that the public and consumer voices were listened to and incorporated into the SPIL.

And then we are going to add a sentence in the executive summary regarding our objectives being accountable, achievable, measurable and resourced.

Other than that.

That is, we are pretty much at a final draft SPIL.

Once I have those edits complete, we will upload those ‑‑ the final draft SPIL to the SILC website either today or tomorrow.

And then copies of that sent to DSE and Council members along with signature page asking the directors to go ahead and sign the signature page.

Tracy and I found a website where you can upload a document to it, and they can all click on the link and then go and sign the document online.

And then we can retrieve it back.

It's a much easier way of getting everyone to sign the same document.

Then the plan is to hold the Council meeting on the 25th.

For a Council vote on authorizing Aaron to sign the SPIL on behalf of the Council so once we have all those signatures, two weeks from today is when the SPIL is due to ACL so that gives us about five business days after the Council meeting to get it submitted to ACL.

The nice thing about the submission this year we don't have to enter it in the system.

We send as accessible word document or PDF with the signature page to Regina's e‑mail and much easier submission process this year.

>> Glen: Steve, are the public comments and the summaries of the public hearings before it, are those posted yet?

Or will they be posted before that meeting?

>> Steve: Yes, we talked about that yesterday too, Glen.

Thanks for asking that.

We are going to post the summary of all the public input that we received.

This document that is up on the screen is the comments that we received during the public hearings by location, so the first table is of the Detroit public hearing that I conducted.

And what we did was we broke down the comments by the different life areas that the CILs track services by.

So, this document will be posted along with the SPIL.

And then here are the statewide Zoom meeting comments that we received.

And then the comments we received when we held the public hearing in Flint.

The other document is here.

Which is the public comment summary that we received on June 12th during the public hearing on the draft SPIL itself.

So, both of these documents, Glen, will be posted along with the final draft SPIL to our website by tomorrow.

>> Glen: Great, thank you.

>> Steve: You're welcome.

>> Aaron: My other concern, can we legally approve this without a quorum?

>> Steve: It's a vote to recommend approval by the full Council so this is going to go in front of the full Council on the 25th for approval but the finance committee really needs to review it and vote to recommend to either forward it or not forward it for approval to the Council.

So, I was hoping Yvonne had said she was going to be on the call.

She has not responded to my text yet.

Tracy, are you able to give her a call by chance?

To see if she can dial in or is your phone tied up?

>> Tracy: I'm tied up with this.

>> Steve: Okay what I will do, I'm going to jump off the call real quick and call Yvonne, what is that?

>> Aaron: I can do it.

>> Steve: Okay awesome we will sit tight and wait for you to dial back in, Aaron.

>> Aaron: I won't leave.

It's just I had it on mute so when I get them out of here or get the voicemail, I will tap my space bar and let you know what is going on.

>> Steve: Okay, we will sit tight right here.

>> Glen: If we can't reach her now maybe we could do a quick meeting on the 25th of the finance committee just to get it officially on the agenda.

>> Steve: Yep, good idea.

We could move it to 11:30 on the 25th and have a finance committee just repeat this meeting at 11:30 on the 25th if she is not able to join.

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>> Aaron: She is hopping on right now, this is Aaron, she is hopping on right now.

>> Steve: Okay awesome.

Hey, Yvonne, how are you?

>> Yvonne: Hello, I'm here.

I'm so sorry you guys.

>> Steve: Hey Yvonne.

>> Yvonne: Hi.

>> Steve: That is all right, I just walked everyone through the draft budget and essentially, it's you know what we negotiated with MRS and BSBP, but I guess we can look.

>> Yvonne: Once you made the changes.

>> Steve: Cool, I guess in order to be on the record we will go ahead and turn it over to you and we will walk through the agenda real quick.

>> Yvonne: Okay, so the meeting is already called to order.

For my benefit can we just let me know who is here Tracy that is on the committee?

>> Tracy: Sure.

Aaron Andres, Glen Ashlock, yourself, Steve and me and our captioner, Annette.

>> Yvonne: Our agenda today we can officially approve it.

Can I get a motion to approve the agenda as is, are there any other items that need to be added?

>> Aaron: Motion to have the agenda as supported.

>> Glen: I support.

>> Yvonne: I don't see anyone on the line for public comment.

Is there anyone who would like to give public comment?

>> Steve: Go ahead and you probably want to take the vote on the agenda approval real quick.

>> Yvonne cool, so I've already looked at it and was part of that initial meeting where we negotiated the changes so I'm comfortable with that.

>> Aaron: We need to take a vote on the agenda.

>> Yvonne: Vote on the agenda, I apologize can we do a roll call vote on the agenda.

>> Tracy Aaron Andres, yes, Glen Ashlock, yes, Yvonne Fleener, yes, Theresa Metzmaker?

Motion carried.

>> Yvonne: All right, okay, so now the draft budget.

Did you guys get a chance to get all your questions answered about it?

Anyone, Glen?

I know you were not part of the negotiation meeting so did you have additional questions?

>> Glen: No, Steve explained things and it all makes sense and we talk about it Saturday so I'm pretty comfortable with it.

>> Yvonne: Okay, all right, Steve anything else that you want to add to that?

>> Steve: No, I just walked them through all the tabs and the only changes were salary freezes and then reducing the SPIL support line item by $30,000 regarding the diversity and inclusion so we are good to go.

>> Yvonne: I did notice that they still wanted to leave that in the SPIL.

Without funding.

So.

>> Steve: They agreed to carry that out without funding, so we are good to go on that.

>> Yvonne: Do you want us to approve this budget?

>> Steve: Yeah, it would be a motion to recommend approval of the fiscal year 2021 budget to the full Council on the 25th, yep.

>> Yvonne: All right so we need a motion to recommend that this budget be presented to the Council for approval at our next Council meeting.

>> Glen: I would so move.

>> Aaron: Approve this budget or move this budget to the full Council meeting on the 25th for final approval.

>> Yvonne: I'm going to go ahead, and Glen be the motion and Aaron you be the second.

>> Sure.

>> Yvonne: Call a vote.

>> Aaron Andres, yes.

Glen Ashlock, yes.

Yvonne Fleener, yes.

Theresa Metzmaker?

Motion carried.

>> Yvonne: All right is there anyone who joined us that would like to give public comment?

Would anybody like to remove the treasurer who can't make it to the meetings?

>> Steve: No.

>> Yvonne: I'm so sorry you guys.

We are in the process of reopening and things are just faster than I can write the policies that things are happening that need policies.

So, it's just been crazy.

But I apologize.

This is important to me.

And I apologize for not being on top of my game here.

>> Aaron: It's all good Yvonne.

>> Steve: It's understandable.

>> Yvonne: It's nice to spend a few minutes with you all.

I will see you at the upcoming Council meeting.

>> Steve: Okay sounds good.

Thank you everybody.

Have a great day.

>> All right thank you.

Okay good‑bye.

Good‑bye.